Proposal Categories

Peer-Reviewed Proposals (Four Presentation Formats)

Each peer-reviewed proposal is submitted to one of the 41 Tracks. There are four presentation format options:

1. Electronic Poster (30 minutes, up to two presenters)
2. Interactive Workshop (60 minutes, up to five presenters)
3. Paper Presentation (30 minutes; up to two presenters)
4. Panel (60 minutes, up to four presenters and one moderator)

Those submitting proposals must select only one presentation format per proposal.

Read more about Proposal Structure.

Electronic Poster (E-Poster)

Proposal components:

- Title: 14 words (max.)
- Overview: 50 words (max.)
- Proposal text: 500 words (max.)
  - o Background/Rationale
  - o Methods
  - o Results
  - o Conclusions
- References: 500 words (max.)

Proposals will be reviewed for the following:

- Relevance of topic, study, or inquiry to CSWE members and conference theme
- Clarity of the written proposal or focus of inquiry
- Appropriateness of research method(s) and/or conceptual foundation
- Robustness of analytical and/or theoretical frame
- Significance for social work education, practice, research, policy, or theory
- Implications for antiracist social work education

IMPORTANT: Please bring your presentation to the APM on a flash drive as a backup.

Interactive Workshop

Each workshop should include a highly interactive portion (i.e., breakout groups, exercises, and similar activities that engage the audience). Proposal components:

- Proposal text: 500 words (max., including citations)
  - Background/Rationale
  - References: 500 words (max.)
- Learning objectives: up to 50 words each. Three objectives are required. Indicate the learning outcomes participants will achieve by attending the workshop.

- Teaching methods: Describe how you will achieve the objectives in an interactive manner.

Proposals will be reviewed for the following:

- Relevance of topic, study, or inquiry to CSWE members and conference theme
- Clarity of the written proposal or focus of inquiry
- Appropriateness of research method(s) and/or conceptual foundation
- Robustness of analytical and/or theoretical frame
- Significance for social work education, practice, research, policy, or theory
- Implications for antiracist social work education

Paper Presentation

Paper presentations (15-minute paper presentations; up to two presenters). Papers are lecture-format presentations that are paired under a common theme and are usually scheduled back-to-back in one-hour sessions.

Proposal components:

- Title: 14 words (max.)
- Overview: 50 words (max.)
- Learning objectives: up to 50 words each. Three objectives are required.
- Proposal text: 500 words (max., including citations)
  - Background/Rationale
  - Methods/Methodology
  - Results
  - Conclusions

- References: 500 words (max.)

Proposals will be reviewed for the following:

- Relevance of topic, study, or inquiry to CSWE members and conference theme
- Clarity of the written proposal or focus of inquiry.
- Appropriateness of research method(s) and/or conceptual foundation

- Robustness of analytical and/or theoretical frame
- Significance for social work education, practice, research, policy, or theory
- Implications for antiracist social work education

Panel

Panels (60 minutes, minimum of two presenters and up to four presenters and one moderator)

Panel discussions are collaborative presentations on a single research topic, with two to five panelists.

Proposal components are to include the following:

- Title: 14 words (max.)
- Overview: 50 words (max.)
- Learning objectives: up to 50 words each. Three objectives are required. Indicate the learning outcomes participants will achieve while attending the panel.

- Proposal text: 500 words (max., including citations)
  - o Background/Rationale
  - o Objectives
  - o Implications
- References: 500 words (max.)

Proposals will be reviewed for the following:

- Relevance of topic, study, or inquiry to CSWE members and conference theme
- Clarity of the written proposal or focus of inquiry
- Appropriateness of research method(s) and/or conceptual foundation
- Robustness of analytical and/or theoretical frame
- Significance for social work education, practice, research, policy, or theory
- Implications for antiracist social work education

Invited Proposals

There are seven format options for invited proposals: three types of preconference workshops, one post-conference institute, CSWE Connect sessions, Hot Topic sessions, and Partnership presentations.

Preconference Workshops
Three day-long preconference workshops will be presented on October 24, 2024. Each workshop is broken up into 1.5-hour sessions.

- Field Education Institute (Oct. 24)
- Teaching Institute (Oct. 24)
- Leadership Development Institute (Oct. 24)

Postconference Institute

- Assessment Institute (Oct. 27)

The 2024 APM will offer the Assessment Institute on October 27, 2024, designed for faculty and academic staff members focused on assessment requirements of the 2022 Educational Policy and Accreditation Standards (EPAS). Sessions will be presented in 1.5-hour workshops. We seek proposals that address the assessment of anti-racism, diversity, equity, and inclusion in the curriculum, administrative and governance structures, and faculty and student recruitment and retention. We are particularly interested in anti-oppressive models of assessment.

Non-Peer Reviewed Proposal Options

The following presentation formats are available for sessions Friday–Sunday, October 25–27, 2024.

- **CSWE Connect** (60 minutes, up to seven presenters)
- **Hot Topic** (12 minutes, one presenter)
- **Partnership Presentations** (60 minutes, up to 10 presenters)

Although invited proposals are not peer-reviewed, they must follow the same procedures as peer-reviewed proposals.

Non-peer-reviewed proposals are reviewed by CSWE based on the following criteria:
- Relevance of topic, study, or inquiry to CSWE members and the conference theme
- Clarity of the written proposal
- Significance for social work education, practice, research, policy, or theory
- Implications for racial, economic, and environmental justice

Invited session proposals must provide

- learning objectives that use verbs such as "describe," "apply," and "evaluate" and methods that support skill building for social work faculty members and/or administrators and
- sufficient information in each presenter's biography to summarize the presenter's expertise in relation to the invited proposal.

CSWE makes the final decision on all invited sessions based on the above criteria.

All session presenters are subject to the 2024 APM Presenter Agreement.

CSWE Connect (60 minutes, up to seven presenters):

CSWE commissions and councils are invited to submit proposals that highlight work that advances their charges and the mission of CSWE. Proposals should showcase any current projects and/or work being done. Priority will be given to proposals that relate to the theme of the conference. This option is only for CSWE commissions and councils.

CSWE Connect Session Requirements:

- Title: 14 words (max.)
- List of presenters
- Overview: 50 words (max.)
- Proposal text: 500 words (max.)

Invited session presenters are subject to the 2024 APM Presenter Agreement.

Hot Topic (15-minutes; 1 presenter)

Presentations will consider emerging and important topics for social work educators or topics related to the conference theme but not covered by other APM presentations. Hot Topics will be TEDx-style talks and will be grouped with related Hot Topic sessions as part of a 1-hour session.

Hot Topic Requirements:

- Title: 14 words (max.)
- Overview: 50 words (max.)
- Topic focus area
- List of presenters
- Proposal text: 500 words (max.)

Partnership Presentations (60 minutes; up to 10 presenters)

Partnership presentations provide opportunities for social work education-related groups to make special presentations at the APM.

- Due to meeting space availability, each group will be limited to one accepted presentation.
- The leadership of each organization may select and invite the presenters.
- Held during the regular session hours.

Partnership Proposal Requirements

- Title: 14 words (max.)
- List of presenters
- Overview: 50 words (max.)
- Proposal text: 500 words (max.)

Invited session presenters are subject to the 2024 APM Presenter Agreement.

Proposal Structure

Proposals will include a title, overview, abstract, references, and learning objectives. You will be able to copy and paste this information from another document.

Text limits for these proposal components are as follows:

- Title: 14 words maximum
- Overview: 50 words maximum
- Learning objectives: Up to 50 words each. Three learning objectives are required
    - Not all proposals require learning objectives.
- Proposal text: 500 words (max.), including citations.
- References: 500 words (do not submit bibliographies within proposal text)