



COUNCIL ON SOCIAL WORK EDUCATION

**MEETING OF THE BOARD OF DIRECTORS’  
March 23 & 24, 2017  
12:00-5:00PM (EDT)**

**Present:** Barbara W. Shank, Chair, Saundra Starks, Vice-Chair/Secretary, Darla Spence Coffey, President, Andrea Stewart, Treasurer, Kia Bentley, Alan Dettlaff, Shirley Gatenio-Gabel, Rosio Gonzalez, Tricia Bent-Goodley, Jenny Jones, Liz Lightfoot, Sandy Momper, Anthony Patrick Natale, Susan Mapp, Debra McPhee, Cheryl Parks, Bill Pederson, Angela Pharris, Anissa Rogers, Andy Safyer

**Absent:** Jim Akin

**Staff:** Arminn Leopold, Julie Montross, Sharon Reed, Jo Ann Regan

**Committee of the Whole**

**Call to Order**

The meeting was called to order at 12:00 p.m. EDT by Chair Barbara Shank. Dr. Shank welcomed everyone to the Board of Directors meeting. A quorum of members was present and the meeting, having been duly convened, was ready to proceed with business.

**1. Approval of the Consent Agenda**

Chair Barbara Shank presented the Agenda and Consent Agenda to the Board of Directors for approval as presented, whereupon motion duly made, seconded and accepted. (Unanimous)

**Amendment of the Consent Agenda**

Dr. Andrea Stewart requested that the 990 Form be removed from the Consent Agenda and presented under the Budget and Finance report. The consent agenda was amended, whereupon motion duly made, seconded and accepted. (Unanimous)

**2. President’s Report**

Dr. Darla Spence Coffey provided an overview of the President’s report. She stated, “I feel proud about the work that we have accomplished together over my 5 years’ tenure at the CSWE. She thanked the board for approving the new organization structure and acknowledged that she has the staff to take CSWE to the next level. The Board thank Dr. Coffey for her great work and vision for moving social work education forward. The Board noted that it is inspiring to see advancement that the CSWE has accomplished in a short time. Chair Shank noted that it is critically important to take a step back and reflect on the good work and contributions that Dr. Coffey and the Board has achieved. Dr.

Coffey concluded her report, whereupon motion duly made, seconded and accepted.  
(Unanimous)

*Click on "[Dr. Coffey's Report](#)" to read about her work.*

3. **Budget & Finance**

Dr. Andrea Stewart and Mr. Arminn Leopold provided an overview of the Statement of Financial Position FY2017, Statement of Activity FY2017, and the 990 Form to the Board of Directors for approval as presented. Dr. Stewart and Mr. Leopold concluded their report, whereupon motion duly made, seconded and accepted as amended.  
(Unanimous)

*Click on "[Statement of Financial Position and Statement of Activity FY2017](#)" to read the reports.*

4. **Investment Report**

Dr. Alan Dettlaff provided an overview of the Investment Report to the Board of Directors for Approval as presented. The report noted that 2017 remains positive as fundamentals look healthy. Dr. Dettlaff concluded his report, whereupon motion duly made, seconded and accepted as amended. (Unanimous)

5. **Board of Directors Self-Evaluation**

Chair Barbara Shank provided an overview of the Board's Self-Evaluation results. She thanked members for their participation and encouraged them to continue to provide feedback on how to make the Board more efficient. Chair Shank concluded her report.

6. **IT Project Update**

Mr. Arminn Leopold provided an update on the CSWE new website and Mr. Haitao Lin demonstrated the navigation process. Dr. Coffey requested that the board and commissions/councils provide feedback on the website as we continue to organize the content. She thanked Mr. Leopold, Mr. Haitao and Mr. Wong for their work in launching the new website. Mr. Leopold and Mr. Haitao concluded their update.

7. **SocialWorkCAS Update**

Dr. Coffey provided an update on SocialWorkCAS. She noted that an online survey was conducted and 119 social work students were asked the following questions:

- Do you think a centralized application service (CAS) will be helpful during the application process?  
Responses: 71% Yes, 15% Unsure, 11% Other, 3% No
- Would you be willing to pay \$75 for your first application and \$45 for any additional applications  
Responses: 34% Yes, 41% Unsure, 25% No
- What do you consider the top 3 reasons to use a CAS?  
Responses: 92% Ability to submit multiple applications from one application system

76% Ability to submit and monitor one set of recommendation letters and transcripts  
63% Real-time notifications about application

Discussion ensued and Dr. Coffey concluded her update.

8. **Accreditation for Practice Doctoral Programs Update**

Dr. Jo Ann Regan provided an update on the Accreditation for the Practice Doctoral Programs. She reported that the Commission on Accreditation and the Commission on Educational Policy sub-committees have drafted a timeline for moving forward. The committees will meet in April to review the timeline document and send it to all involved organizations to see how they may want to engage.

9. **Technology Update**

Dr. Regan provided a Technology Update. She reported that NASW had convened a group that included CSWE, CSWA and ASWB; a draft document has been completed. Dr. Regan concluded her report.

10. **Environmental Justice White Paper Update**

Dr. Shirley Gatenio-Gabel provided an update on the Environmental Justice White Paper. She reported that the paper was not ready for Board approval and needed more work. Dr. Shirley Gatenio Gabel and Dr. Jenny Jones recommended that the committee revisit the document to flesh out the details.

11. **Recognition and Awards Committee**

The Recognition and Awards Committee made a recommendation to the Board of Directors that the 2017 Professional Awards nominations be presented to; Dr. June Hopps, Significant Lifetime Achievement in Social Work Education Award, Kathryn Collins, Distinguished Recent Contribution to Social Work Education Award, Dr. Phyllis Black, Service and Leadership in Social Work Award and Ms. Mildred Joyner, Service and Leadership in Social Work Award. The Board accepted the committee's recommendations as presented, whereupon motion duly made, seconded and accepted. (Unanimous)

12. **CCFD Socially Responsible Conference Planning Recommendations**

Dr. Cheryl Parks provided an overview of the Council on Conference and Faculty Development Socially Responsible Recommendations related to social justice issues.

Recommendations Identified:

- If there are laws prohibiting State Funding of Travel to Certain States and if the APM is planned to be held in that State, to consider moving the venue of APM.
- Work with CSWE insurance underwriters to identify ways to cover costs for moving APM venue.
- CSWE to add clauses in the hotel contracts if change in is necessitated due to social justice related issues

- If it's possible to move location (city/state), the hotel could identify a venue (same group fore.g. Marriott) to another city without much monetary impact.
- Identify environmentally friendly cities/hotels (green venues)
- If the location cannot be moved (time or other constraints):
  - Offer sessions at the conference around the particular issue that is not reflective of social justice.
  - CSWE, as an organization to acknowledge the issue at the opening plenary.
  - Extend an invitation to someone from that city who is most affected by the issue to have input into the discussion

The board recommended that the CSWE staff create a Conference Site Selection Policy to be presented to the board at the October 2017 board meeting.

The Board of Directors received the CCFD recommendations as presented and thanked the council for their work. Dr. Parks concluded her report.

**13. Affirmative Action Policy Update**

Dr. Saundra Starks provided an overview of the Affirmative Action Policy. The Board recommended that the terminology “historically underrepresented” be replaced with “historically marginalized” throughout the policy. Additionally, Page 2 under Governance, changed from “*Ensure that a database of members*” to “*Ensure that a database of all elected and appointed positions,*” whereupon motion duly made, seconded and accepted as amended. (Unanimous)

**14. Bylaws Revisions**

Dr. Tricia Bent-Goodley provided an update of the bylaws proposed revisions. She reported that the consultant has provided feedback that will be incorporated in the new bylaws draft and presented to the Board of Directors for review. Discussion ensued related to following questions below: Dr. Bent-Goodley concluded her report.

Section 1B:

1. Should we have a member of the Leadership Forum on our Board since we do not have this for other organizations (BPD, NADD, GADE)?
2. Role of ex officio non-voting members (Commissions chairs; Leadership Forum representative).
3. The President and CEO as an ex officio member: voting or non-voting?

Section 3B:

1. The COA chair’s ex officio membership on the Executive Committee seems to be a vestige of history. Given that the Executive Committee is empowered to act on behalf of the Board in between full board meetings, should every member of the Executive Committee be a voting member of the Board?

15. **President's Evaluation: Closed Session**

Motion made and seconded: Approve renewing the contract with Darla Spence Coffey for another 5 years, beginning 7/1/2017. The Chair will finalize the details of the contract with Dr. Coffey. Motion passed (Unanimous).

There being no further business to come before the Board, the meeting was adjourned at 5:00 p.m. EDT.

Respectfully submitted,



Sandra Starks  
Vice-Chair/Secretary