



COUNCIL ON SOCIAL WORK EDUCATION

MEETING OF THE BOARD OF DIRECTORS'

November 2, 2016, 1:00-5:00 p.m. (EDT)

November 3, 2016, 9:00-11:00 a.m. (EDT)

Present: Barbara W. Shank, Chair, Sandra Starks, Vice-Chair/Secretary, Darla Spence Coffey, President, Andrea Stewart, Treasurer, Jim Akin, Kia Bentley, Alan Dettlaff, Shirley Gatenio-Gabel, Rosio Gonzalez, Tricia Bent-Goodley, Jenny Jones, Liz Lightfoot, Susan Mapp, Debra McPhee, Ruth McRoy, Sandy Momper, Anthony Natale, Cheryl Parks, Bill Pederson, Angela Pharris, Anissa Rogers, Andy Safyer

Staff: Arminn Leopold, Julie Montross, Sharon Reed, Jo Ann Regan

Committee of the Whole

Call to Order

The meeting was called to order at 1:00 p.m. EST by Chair Barbara Shank. Dr. Shank welcomed members to the Board of Directors meeting and everyone introduced themselves. A quorum of members was present and the meeting, having been duly convened, was ready to proceed with business.

1. Approval of the Consent Agenda

Chair Barbara Shank presented the Agenda and Consent Agenda to the Board of Directors for approval as amended, whereupon motion duly made, seconded and accepted. (Unanimous)

Amendment of the Consent Agenda

Dr. Shank requested that the chairs of each commission provide an overview of their reports to allow the Board to hear about the good work commissions and councils are doing. Dr. Andy Safyer, Dr. Jenny Jones, Dr. Debra McPhee, Dr. Shirley Gatenio Gabel, Dr. Cheryl Parks, and Dr. Kia Bentley reported on the work that their respective commissions and councils are undertaking to advance social work education on behalf of the CSWE. After hearing the chair's reports, Dr. Shank stated, "I continue to be inspired and amazed at the work the commissions and councils are doing." She thanked them for their continued support and commitment to the CSWE.

A correction was made to the March, 2016 Meeting Minutes; Dr. Anissa Rogers was removed as the presenter of the Recognition and Awards Committee report and replaced

with Dr. Angela Pharris who actually presented the report at the March, 2016 Board meeting.

2. **Programmatic Reports**

a. **SocialWorkCAS Update**

Ms. Heather Marshall provided an overview of the Centralized Application System (CAS) to the Board of Directors. She noted that 364 students have applied to schools through the CAS and 425 students have applications in progress. Ms. Marshall concluded her report and the Board asked several follow-up questions – from the perspective of programs and social work education broadly. Dr. Darla Spence Coffey thank Ms. Marshall for her work with the implementation process of the CAS.

b. **Demonstration of New Website/Accreditation Management System**

Mr. Arminn Leopold provided an update on the New Website and Accreditation Management System. He noted that Indigo has released the system to CSWE and updating the website's content is underway. There will be a repository of resources available on the website for commissions and councils to use. Dr. Jo Ann Regan provided an overview of the Accreditation Management System Dashboard and Self Study. The report was concluded.

3. **Board Representative to the Executive Committee**

Dr. Barbara Shank presented a motion to the Board of Directors to appoint Dr. Cheryl Parks to the Executive Committee, whereupon motion duly made, seconded and accepted. (Unanimous)

4. **Report of the President**

Dr. Darla Spence Coffey provided an overview of the President's report. She updated the Board on a new hire and promotions at CSWE; Mrs. Julie Montross, the new Vice President of Communications and Marketing, Ms. Andrea Bediako, promoted to Associated Director, Ms. Heather Marshall, promoted to Director of SocialWorkCAS, and Ms. Anastasia Pruitt, promoted to Manager of Membership Engagement. Dr. Coffey updated the board on recent employee resignations; Mrs. Erin Bascug and Mrs. Mary Kurfess left CSWE to pursue their doctorate degree. Dorothy Kagehiro accepted a research position at another organization. Dr. Coffey concluded her report.

5. **Update on IPEC Competencies**

Dr. Darla Spence Coffey provided an overview of the new revised IPEC competencies. She noted that CSWE had been accepted in the IPEC which will allow an opportunity to engage in work collaboratively across professional lines. Dr. Coffey presented a motion to the Board of Directors requesting acceptance of the revised competencies and for the board to allow her to write a letter of support. Dr. Coffey concluded her report, whereupon motion duly made, seconded and accepted. (Unanimous)

6. **Strategic Planning Committee**

Dr. Antony Natale presented a motion to the Board of Directors requesting that the Strategic Planning Committee proceed with hiring Josh Mintz of Cavanagh to assist with the CSWE strategic thinking process. As a first step, Dr. Coffey will meet with Mr. Mintz to determine what data is already available and what data is needed. Dr. Natale concluded his report, whereupon motion duly made, seconded and accepted. (Unanimous)

7. **Recognition and Awards Committee**

Dr. Angela Pharris presented a new award to the Board of Directors for approval as presented. Dr. Pharris concluded her report, whereupon motion duly made, seconded and accepted. (Unanimous)

Award Title: Service and Leadership in Social Work Education award

The award recognizes a social work educator's service excellence over time that advances, promotes, and provides a significant contribution to extend the reach of social work education. Extraordinary leadership contributions that impact social work education locally, nationally or globally.

The following standards are used in selecting recipients of the award.

- Distinguished service contribution
- Innovative leadership in advancing social work education

Bylaws Committee

8. Dr. Jim Akin reported that the Bylaws Committee is working on separating policies and procedures in the bylaws. He noted that procedures are operational and should not be included in the bylaws. He will schedule a conference call with the committee and provide an update to the Board at the March, 2017 meeting. Dr. Akin concluded his report.

9. **Awards Policy**

Dr. Coffey presented the revised Awards Policy to the Board of Directors for Approval. The Board of Directors approved the revised Awards Policy and recommended that the following language be removed; "2008 US Dollars," whereupon motion duly made, seconded and accepted. (Unanimous)

10. **IASSW Report**

Dr. Annamaria Campanini provided a comprehensive overview of IASSW involvement in various activities. She noted that IASSW has 441 member schools, 300 individual members, and 5 affiliate members from 65 countries from all continents around the world. Dr. Campanini concluded her report.

11. **Gifts and Grants**

Dr. Barbara Shank present the Gifts and Grants to the Board of Directors for acceptance. The Board graciously accepted all Gifts and Grants given to CSWE, whereupon motion duly made, seconded and accepted. (Unanimous)

12. **Investment Report**

Dr. Alan Dettlaff provided an overview of the Investment Report to the Board of Directors for Approval. He noted that RBC will be working with Mr. Arminn Leopold to identify a new advisor to work with CSWE's staff retirement accounts. Dr. Dettlaff concluded his report, whereupon motion duly made, seconded and accepted. (Unanimous)

13. **Audit Report**

Dr. Tricia Bent-Goodley provided an overview of the Audit Report to the Board of Directors for acceptance. She noted that CSWE had a clean audit and there were no recommendations or issues with this year's audit. She reported that the two recommendations from last year's audit have been resolved. Mr. Arminn Leopold thanked Mr. Ed Blair and all those involved in the audit process for a successful audit. Dr. Bent-Goodley concluded her report, whereupon motion duly made, seconded and accepted. (Unanimous)

14. **Budget & Finance**

Mr. Arminn Leopold provided an overview of the Statement of Financial Position FY2017 and Statement of Activity FY2017 to the Board of Directors for approval. Mr. Leopold noted that CSWE continue to be financially healthy. The report was concluded, whereupon motion duly made, seconded and accepted as amended. (Unanimous)

15. **Affirmative Action Committee**

Dr. Saundra Starks reported to the Board of Directors that the Affirmative Action Committee is working on updating the language in the Policy Statement. The Committee will have updates for the board at the March, 2017 meeting. Dr. Starks concluded her report.

16. **Commission on Research Award**

Dr. Kia Bentley presented the Faculty Award for Innovation in Research to the Board of Directors for approval. She provided an overview of award as follows:

The award will fulfill several purposes:

- to recognize quality and celebrate innovation in teaching research methods, processes, and practices in social work curricula;
- to grow recognition of the value of research and research instruction for contemporary social work across our three levels of education;
- to promote the scholarship of teaching and learning;
- to increase visibility of a science of social work;
- to strengthen the connections between social work education, research, and social justice.

The award will be given to a CSWE member who is a full-time or part-time social work faculty member of a CSWE accredited/GADE member program who has made significant contributions to excellence and innovation in social work research education.

Dr. Bentley concluded her report, whereupon motion duly made, seconded and accepted as amended. (Unanimous)

Dr. Bentley presented the Research Priorities to the Board of Directors for consideration and approval. The suggested research priorities are very much in line with areas that are likely to be included in the new CSWE strategic plan discussion. The Board moved to receive the report of the Research Priorities and thank the Commission for their work.

There being no further business to come before the Board, the meeting was adjourned at 11:00 a.m. EDT on November 3, 2016.

Respectfully submitted,

Saundra Starks
Vice-Chair/Secretary