



COUNCIL ON SOCIAL WORK EDUCATION

**MEETING OF THE BOARD OF DIRECTORS’  
June 21, 2016  
2:00-3:00PM (EDT)**

**Present:** Barbara W. Shank, Chair, Sandra Starks, Vice-Chair/Secretary, Darla Spence Coffey, President, Andrea Stewart, Treasurer, Jim Akin, Kia Bentley, Alan Dettlaff, Shirley Gatenio-Gabel, Rosio Gonzalez, Tricia Bent-Goodley, Sandy Momper, Bill Pederson, Angela Pharris, Anissa Rogers, Andy Safyer, Cheryl Waites,

**Absent:** Ruth McRoy, Cynthia Moniz, Anthony Natale, Gisela Negron-Velazquez,

**Staff:** Arminn Leopold, Sharon Reed, Jo Ann Regan

**Committee of the Whole**

**Call to Order**

The meeting was called to order at 2:00 p.m. EDT by Chair Barbara Shank. Dr. Shank welcomed everyone to the Board of Directors meeting. A quorum of members was present and the meeting, having been duly convened, was ready to proceed with business.

**1. Approval of the Consent Agenda**

Chair Barbara Shank presented the Agenda to the Board of Directors for approval, where upon motion duly made, seconded and accepted. (Unanimous)

**2. President’s Report**

Dr. Darla Spence Coffey provided an overview of the President’s report. She noted that the CSWE Learning Academy had successfully launched. She provided an update on the Integrated Technology System and reported that the online accreditation training will be available at APM. Dr. Coffey thanked the Board of Directors for their support and careful thought given to the modification of the CSWE fee structure. Dr. Coffey reported that the Centralized Applications System (CAS) is expected to launch its first cohort in September, 2016 and positive responses had been received from those interested in serving on the Advisory Committee for the CAS. Dr. Coffey thanked Dr. Jo Ann Regan and Mr. Arminn Leopold for their leadership in the new organizational structure. Additionally, Dr. Coffey thanked Dr. Regan for her assistance with hiring Ms. Yeimarie Lopez, Accreditation Specialist in the Department of Social Work Accreditation. Dr. Coffey concluded her report.

Going forward, Chair Barbara Shank requested that the President's report be available to the Board of Directors prior to the annual performance evaluation of the President.

**3. Budget & Finance Report**

Treasurer Andrea Stewart provided an overview of the 3<sup>rd</sup> Quarter, FY2016 financials and proposed Budget, FY2017 to the Board of Directors for approval. Dr. Stewart concluded her report, whereupon motion duly made, seconded and accepted as amended. (Unanimous)

**4. CSWE Awards Policy**

Dr. Darla Spence Coffey presented the CSWE awards Policy to the Board of Directors for approval. The Board recommended that the language be revised in the policy under the section, "Criteria and Conditions." The Board noted that the language in the policy is too broad and should be more specific to eliminate confusion in the future. The Board requested that the revised policy be presented at the November, 2016 meeting.

**Existing Language:**

Establishment of all awards will be approved by the CSWE Board of Directors. ("All awards" refers to awards given **at CSWE functions and/or with "CSWE" cited in the award itself.**) Each award will have clearly defined purposes and associated criteria for selection.

**Recommended Language:**

Establishment of all awards will be approved by the CSWE Board of Directors. ("All awards" refers to awards given **by entities within the CSWE shared governance and conference structures.**) Each award will have clearly defined purposes and associated criteria for selection.

**5. Bylaws Committee Report**

Dr. Cheryl Waites provided an update on the Bylaws committee. She noted that the committee met in March and decided to separate policies and procedures in the Bylaws. The Bylaws committee will provide an update at the November, 2016 Board meeting.

**6. Affirmative Action Committee Report**

Dr. Saundra Starks reported that the committee met in March and reviewed the Affirmative Action Policy. The committee will schedule a call and have a report for the Board at the November, 2016 meeting.

**7. Strategic Planning Committee**

Dr. Darla Spence Coffey reported that the committee had received 5 proposals. One in particular had captured the imagination of the committee. A follow-up conference call will be scheduled with Mr. Josh Monitz, CHP&M Consulting Firm, to strategically think about where social work is headed. The committee will provide an update at the November, 2016 Board meeting.

**8. Executive Session**

Chair Barbara Shank thanked everyone for their participation and the Board of Directors convened in an Executive Session for the performance evaluation of the President and Chief Executive Office.

There being no further business to come before the Board, the meeting was adjourned at 3:00 p.m. EDT.

Respectfully submitted,



Sandra Starks  
Vice-Chair/Secretary