SERVICE INFORMATION

BOOTH EQUIPMENT
Each 8’ x 10’ booth will be set up with 8’ high blue back drape and 3’ high blue side dividers. Booths 300 sqft or less will receive a two-line identification sign. Booths larger than 300 sqft may receive a one-line identification sign upon request.

EXHIBIT HALL CARPET
The exhibit area is carpeted. Exhibitors will be permitted to install different color carpet at their expense. To enhance the appearance of your booth, rental carpet is available through Freeman. Please refer to the Carpet Brochure and Order Form located in this manual.

DISCOUNT PRICE DEADLINE DATE
Order early to take advantage of advance order discount rates, place your order by October 13, 2016.

SHOW SCHEDULE

EXHIBITOR MOVE-IN
For more information and helpful hints on preshow procedures and move-in, please go to www.freemanco.com/preshowFAQ.

Thursday November 03, 2016 10:00 AM - 3:00 PM

EXHIBITOR MOVE-OUT
For more information and helpful hints on postshow procedures and move-out, please go to www.freemanco.com/postshowFAQ.

Sunday November 06, 2016 12:00 PM - 4:00 PM

We will begin returning empty containers at the close of the show.

DISMANTLE AND MOVE-OUT INFORMATION
All exhibitor materials must be removed from the exhibit facility by Sunday, November 06, 2016 at 4:00 PM. To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline please have all carriers check-in by Sunday, November 06, 2016 at 2:00 PM.

POST SHOW PAPERWORK AND LABELS
Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN
841 Joseph E Lowery Blvd NW
Atlanta, GA 30318
(404) 253-6494 fax (469) 621-5610
FreemanAtlantaES@freemanco.com
FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183
International Shipping Services or fax (469) 621-5810 or email exhibit.transportation@freemanco.com

FREEMAN ONLINE® (FOL)
Take advantage of discount pricing by ordering online at www.freemanco.com/store by October 13, 2016 Using the enhanced Freeman Online (FOL), you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — before, during and after your show. Additionally, you can now access Freeman Online from any device — desktop, laptop, tablet or via our new Freeman Online Mobile App.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "Create an Account" link. To access Freeman Online without using the email link, visit www.freemanco.com/store. You can also download and use the FOL Mobile App from the Apple or Android store, or here: folmobile.freemanco.com. A mobile web version of the Freeman Online Mobile App is available to extend mobile use for those users that do not have an Apple or Android device or who do not want to download the app.

If you need assistance with Freeman Online, please call our Customer Support Center at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

SHIPPING INFORMATION
Warehouse Shipping Address:
   Exhibiting Company Name / Booth #
   CSWE 2016 ANNUAL PROGRAM MEETING
   C/O Freeman
   841 Joseph E Lowery Blvd NW
   Atlanta, GA 30318

Freeman will accept crated, boxed or skidded material beginning Tuesday, October 04, 2016 at the above address. Material arriving after October 27, 2016 will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 4:00 PM. If required, provide your carrier with this phone number: (404) 253-6494.

Please Note: Due to limited storage space and material handling services at the Hotel, all exhibitor freight should be sent to the Freeman Warehouse. If special circumstances require you to ship directly to the Hotel, please call Freeman Exhibitor Services to provide you with the ship to address, instructions, and specific receiving dates.

Freeman will receive shipments at the hotel beginning November 03, 2016 at 11:00 AM. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. If required, provide your carrier with this phone number: (404) 253-6494.

Please note: All items and materials that must be brought into the facility are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the Material Handling form for charges for the service.

LABOR INFORMATION
Union Labor may be required for your exhibit installation and dismantle. Please carefully read the Union Jurisdictions to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE
We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (404) 253-6494.
HELPFUL HINTS

SAVE MONEY
Order by October 13, 2016 to take advantage of advance order discount rates.

AVOID DELAY
Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS
Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for you booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC’s). Thank you for your cooperation.

EXHIBITOR ASSISTANCE
For more information and helpful hints on preshow procedures and move-in, please go to www.freemanco.com/preshowFAQ.

For more information and helpful hints on postshow procedures and move-out, please go to www.freemanco.com/postshowFAQ.

Call Freeman’s Exhibitor Services department at (404) 253-6494 with any questions or needs you may have.

TRANSLATION SERVICE
Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Freeman Atlanta Exhibitor Services at (404) 253-6494 or Freeman’s Customer Support Center at (888)508-5054 US & Canada or +1(512) 982-4186 Local & International.

WE APPRECIATE YOUR BUSINESS!
Reducing Your Footprint

Freeman actively engages in green practices within day-to-day operations and is committed to producing events in the most environmentally friendly way possible. Freeman has collaborated with a number of customers to make their events greener and is dedicated to broadening this effort.

Green Tips for Exhibitors

Interested in going Green and saving money with your exhibit booth? Follow these tips to assist you in making your sustainable booth strategies at least cost-neutral, and possibly cost-saving!

Supplies and Ordering

• Order exhibit supplies early and utilize online ordering systems to eliminate paper waste.
• Consider renting a booth from Freeman or buying materials locally, preventing shipping cost and lowering emissions.
• Rent Freeman Classic Carpet which contains recycled content and is also recyclable.
• Provide giveaways made of recycled, responsibly grown natural fiber, nontoxic and biodegradable materials. Ensure giveaways are useful, not merely promotional in nature. Electronic Giveaways, such as free songs from iTunes, coupons and free online Apps are smart and trendy.

Printing, Recycling and Waste Management

• Encourage less printing and provide more information digitally when it comes to booth literature, fulfilling requests via email and website referrals.
• If you need to print, use a local printer in the city where the show will be held and choose paper that contains at least 50% post-consumer recycled content.
• Ask Freeman about new paper-based signage materials that are comparably priced to plastic. There are good alternatives to foam core and PVC which are not as easily recyclable.
• Participate in the exhibit donation program by providing materials that are eligible for donation to local charities, such as pens, bags and notepads.

Shipping and Transportation

• If you must ship materials, planning out your booth in a timely way to meet shipping deadlines can also help maximize consolidation and cost-savings.
• Choose a SmartWay™-certified hauler at no additional cost to ensure your transportation company is practicing sustainable shipping.
• Set a goal to leave no trace behind by shipping out all booth properties and packing materials and donating extra giveaways thereby minimizing any waste for the show.
• If you are attending another trade show that many of your fellow exhibitors are also participating in, ask your General Service Contractor or Show Management to set up a caravan service to save on fuel emissions—and cost of transportation.

Personnel and Best Practices

• Take advantage of local or regional representatives to staff your booth, rather than bringing staff from far away offices, reducing travel cost.
• Bring Green as part of your company message providing recycling bins in your booth and information on what you have done to exhibit in a sustainable way.

These steps can help as we all strive to make smarter and more environmentally sound decisions. For more information on the Freeman Sustainability Initiative, contact goinggreen@freemanco.com
NAME OF SHOW: CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

COMPANY NAME: 

BOOTH #: 

ADDRESS: 

BOOTH SIZE : X 

CITY/STATE/ZIP: 

PHONE: 

EXT.: 

FAX #: 

SIGNATURE: PRINT NAME: 

CONTACT’S E-MAIL: 

E-MAIL FOR INVOICE: 

Check if you are a new Freeman customer

Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact’s e-mail.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ COMPANY CHECK

Please make check payable to: Freeman

Checks must be in U.S. funds drawn on a U.S. or Canadian bank. ("U.S. FUNDS" MUST BE PRE-PRINTED on Canadian checks.)

Please reference (414995) on your remittance.

☐ CREDIT/DEBIT CARD

For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ AMERICAN EXPRESS  ☐ MASTER CARD  ☐ VISA

We do not accept credit card information via email.

ACCOUNT NO.: EXP. DATE:

CARDHOLDER NAME (PRINT): 

SIGNATURE: 

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

ENTER TOTALS HERE

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<th>FURNISHINGS &amp; ACCESSORIES</th>
<th>CARPET</th>
<th>CLEANING/SHAMPOOING</th>
<th>PORTER SERVICE</th>
<th>RENTAL EXHIBITS &amp; ACCESSORIES</th>
<th>SIGNS</th>
<th>INSTALLATION LABOR</th>
<th>DISMANTLE LABOR</th>
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MATERIAL HANDLING

RIGGING INSTALLATION

RIGGING DISMANTLE

EXHIBIT TRANSPORTATION

HANGING SIGNS

GRAND TOTAL

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Services Representative.
COUNCIL ON SOCIAL WORK EDUC ANNUAL MTG / NOVEMBER 03 - 06, 2016

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

### EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

“We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party.”

**BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.**

**EXHIBITOR NAME: (PLEASE PRINT)**

**EXHIBITOR SIGNATURE:**

**DATE:**

### EXHIBITING COMPANY INFORMATION

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<tr>
<th>EXHIBITING COMPANY NAME:</th>
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<td>EXHIBITING COMPANY ADDRESS:</td>
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<td>CONTACT’S E-MAIL:</td>
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**Indicate which services are to be invoiced to the Third Party:**

- [ ] ALL FREEMAN SERVICES
- [ ] I&D LABOR/SUPERVISION
- [ ] MATERIAL HANDLING/IN & OUT
- [ ] FREEMAN EXHIBIT TRANSPORTATION
- [ ] RENTAL FURNITURE/CARPET/SIGNS
- [ ] BOOTH CLEANING
- [ ] OTHER

### THIRD PARTY COMPANY INFORMATION

| THIRD PARTY COMPANY NAME: | |
|---------------------------||
| CONTACT NAME: | |
| THIRD PARTY BILLING ADDRESS: | |
| CITY/STATE/ZIP: | |
| PHONE: | EXT: |
| FAX: | |
| CONTACT’S E-MAIL: | |

**E-MAIL FOR INVOICE:**

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact’s e-mail.

### THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

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<td>FREEMAN NOW ACCEPTS DEBIT CARDS</td>
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07/15 (414995)
PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

• THE METHOD OF PAYMENT FORM IS SIGNED; OR
• AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
• WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS
For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Freeman Exhibit, Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited to, any subcontractors FREEMAN may appoint. The term “EXHIBITOR” means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors (“EAC”).

PAYMENT TERMS
Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation, and removal from EXHIBITOR’s booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour “per person, per hour” charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond FREEMAN’s control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is FREEMAN’S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR’S invoice for accuracy prior to the close of the Show or Event.

If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is selling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the estimate of charges and the actual charges incurred for material handling, labor time & materials, utility services or equipment usage, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR’S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR’S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

ELECTRICAL
Claims will not be considered, or adjustments made unless filed in writing, by EXHIBITOR, prior to the close of the event. FREEMAN is not responsible for any damage or loss caused by the loss of power beyond its control and EXHIBITOR agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys’ fees) arising out of or in any way connected with Exhibitor’s actions or omissions under this Agreement.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES
EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN’S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION
EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR’S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, “Show Regulations and/or Rules” as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT
PLEASE REFER TO FREEMAN’S “MATERIAL HANDLING TERMS & CONDITIONS” AS IT RelATES TO MATERIAL HANDLING SERVICES AND TO THE “SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT” AS IT RelATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.
MATERIAL HANDLING

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be considered when any of the following conditions are met. This Material Handling Agreement (the “Agreement”) is between Freeman (the “Exhibitor” or “Exhibitors” as the context may require) and the party to whom this Agreement is addressed (the “Freeman”). The terms and conditions of this Agreement shall govern the material handling services furnished by Freeman to Exhibitor. All Exhibitor’s materials delivered to Freeman’s warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Exhibitions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term “Exhibitor” means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/Crates AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman reserves the right to refuse to accept any crate or package not meeting these requirements. All goods requiring cold storage and those in accessible storage are stored at Exhibitor’s own risk. FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All empty labels must be removed or cancelled. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND OR CRATING MATERIALS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times. Exhibitor materials will be left unattended. FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR’S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR’S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. Freeman recommends the using of security services from Facility or Show Management. All MHA’s submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately after the date of loss or damage occurred. Any claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought more than one (1) year after the date of loss or damage occurred.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor’s materials after same have been delivered to Exhibitor’s appointed carrier, shipper, or agent for transportation after the conclusion of the event. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR’S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABLED MATERIALS.

6. DESIGNATED CARRIERS. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor’s shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.

7. FORCE MAJEURE. Freeman’s performance hereunder is subject to, and Freeman assumes no responsibility or liability for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND OR CRATING MATERIALS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than thirty (30) business days after the date when Exhibitor’s materials are delivered to the carrier for transportation from show site or from Freeman’s warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman more than one (1) year after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against any of Exhibitor’s claims against Freeman. Any such claim by Exhibitor shall be considered a separate transaction and shall be resolved on its own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman’s sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitor’s sole and exclusive remedy is limited to $5.00 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is less. For unrepaired, unlabelled and improperly packed television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE TO PERFORM OR DELAY IN PERFORMANCE, CONTRACT OR TRESPASS, MISREPRESENTATION, NEGLIGENCE, STRICT LIABILITY, OR ANY OTHER ALLEGED OR CONGRESSIONAL cause. Freeman’s performance hereunder is subject to, and Freeman assumes no responsibility or liability for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND OR CRATING MATERIALS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman’s maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE NEGLIGENCE OF, OR FAILURE TO Transmit, DECLARED VALUE INSTRUCTIONS TO THE CARRIER OR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATED TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) arising out or contributed to by Exhibitor’s negligent supervision of any labor secured through Freeman; Exhibitor’s negligence, willful misconduct, or deliberate act of Exhibitor’s employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor’s violation of Federal, State, County, or Local ordinance and/or Exhibitor’s violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor’s materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the “Collateral”), to secure the prompt and full payment and performance of all Exhibitor’s indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Freeman. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor’s materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the “Collateral”), to secure the prompt and full payment and performance of all Exhibitor’s indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Freeman. Freeman shall have the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time (“UCC”), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclosed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HERBY WAIVE ANY CLAIMS, ACTIONS, OR SUITS BASED UPON OR ARISING OUT OF, IN CONNECTION WITH OR AS A RESULT OF OR ANY OTHER CAUSE RELATED TO THE USE OF FREEMAN’S FACILITIES AND EQUIPMENT, INCLUDING BUT NOT LIMITED TO, PERSONAL INJURY OR DAMAGE TO YOURSELF, YOUR EMPLOYER, OR OTHERS OR TO YOUR PROPERTY OR PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING ENGAGED IN THE BUSINESS OF TRANSPORTING MATERIALS TO OR FROM YOUR OWN OR YOUR EMPLOYEE’S OR THE TRUCKOWNER’S FACILITIES. YOU AGREE THAT FREEMAN WILL, HEREBY WAIVE ANY CLAIMS, ACTIONS, OR SUITS BASED UPON OR ARISING OUT OF, IN CONNECTION WITH OR AS A RESULT OF ANY INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING ENGAGED IN THE BUSINESS OF TRANSPORTING MATERIALS TO OR FROM YOUR OWN. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU AGREE TO ENTER AT YOUR OWN RISK.
In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on behalf of Shipper, it shall be deemed, conclusively, to have been prepared by the Shipper. The agreements herein are subject to the TERMS stated herein. All limitations, including but not limited to, the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS. In this Contract, “Freeman” means Freeman Freight Services and its affiliates, including any contractors employed by Freeman. The term “Shipper” means the person or business for whom the property is being transported, and includes their respective employees, directors, agents, affiliates, and contractors appointed by the Shipper, excluding only Freeman “Property” is all objects of any type received from the Shipper for transportation by Freeman as described herein. “Consignment” means all objects received from the Shipper for transportation by Freeman.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipper’s payments and Freeman’s services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request Protocol No. 4 Of 1975, or $9.07 per pound ($20.00 per kilogram) for carriage of a shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss or damage to its property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use, loss of profits, damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of this contract. This limitation shall bind the parties:
(a) whenever or wherever the claimed loss or damage may occur;
(b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause.
(c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages.
(d) Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties.

3. Freeman’s RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms which are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work stoppage or slowdown, power failure, breakdown of plant or machinery, factory closure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or public order, law or governmental order, or any act or condition beyond Freeman’s reasonable control. Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties.

4. PACKAGING AND CRATES: Shipper’s property must be well packed for safe and secure handling, storage and shipment. Each package must include the name of the Consignee, the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repetitively by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Shipper must not claim any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, and Shipper is responsible for ensuring that each “container” retains adequate strength for transportation. Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver because of fault or mistake of the Consignee, Freeman’s liability shall then become that of a warehouseman.

6. LIABILITY OF SHIPPER’S RECOVERY DAMAGES: Freeman’s LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO DELAYS IN DELIVERY OR DELAY IN DELIVERY DUE TO INSTRUCTIONS OR INSTRUCTION TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OR DAMAGE OF CARGO, SHALL BE LIMITED TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $0.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY. Freeman’s LIABILITY FOR FREIGHT NOT SHIPPED DUE TO CANCELLATION OR DEVIATION OF FREIGHT DUE TO UNSAFE OR UNREASONABLE CONDITIONS OF THE AIRLINE SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION. FREIGHT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION. FREIGHT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION. FREIGHT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION. FREIGHT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION. FREIGHT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.
1. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES. If a declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) Freeman's MAXIMUM LIABILITY will NEVER BE MORE THAN $100,000 PER SHIPMENT. Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be under any obligation to guarantee or indemnify Shipper for any loss or damage. Freeman shall not be responsible for product deterioration caused by inherent vice, defects in the merchandise or materials, acts of God, or any other cause or causes beyond the reasonable control of Freeman.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract may not be altered, modified or amended by any oral or written communication unless signed by both parties.

3. FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT LIMITATION. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, factory accident, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman.

4. PACKAGING AND CRATES. Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability of the packaging, crating or procedures for shipping your property. Any liability for loss, damage or delay incurred through the use of the shipper's packaging, crating or procedures for shipping your property.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry vans or refrigerated vehicles, as directed, and at the shipper's risk. Costs of transportation, refrigeration, and storage are at the shipper's expense. Physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under this clause, where the property has been placed in the possession of the Consignee or the Consignee's designee or agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

6. REFUSED SHIPMENTS. If the Consignee refuses a shipment for delivery because of non-compliance with Section 9 of this Contract or because of any other cause or causes beyond the reasonable control of Freeman, the shipper shall be solely responsible for any loss or damage to the property resulting from the refusal of delivery. If the property is refused because of any cause or causes beyond the reasonable control of Freeman, the shipper shall be responsible for all charges associated with the return of the property to the shipper.

7. INSURANCE. Freeman is NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES. Shipper understands that even if shipper's property is lost, stolen, damaged or destroyed, Freeman's maximum liability shall be the amount of proven actual value not exceeding the lower of the fair market value.

THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHIPMENT AT THE TIME OF TRANSPORTATION.

9. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATIONS. (a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The amount of all such payments shall be charged to Shipper's account with Freeman as of the date the service was provided.

(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, and that it is in compliance with all applicable laws, rules, regulations, and standards, including, but not limited to, the National Motor Freight Classification.

(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, agents, and any persons or firms who are not under the direct supervision or control of Freeman, from any and all claims, causes of action, injuries, losses, damages (including consequential), liabilities, judgments, and/or expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out of Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in its property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed at the owner's expense.

10. CLAIMS. Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay must be filed within one (1) year of the date of the occurrence of the damage or delay. Shipper must also provide written notification of its claim to the shipper within one (1) year of the occurrence of the damage or delay. If a notice is given by Freeman to the claimant that Freeman has disclaimed the claim or any part of the claim specified in the notice, Shipper shall file a notice of claim or loss of damage for loss, damage, or delay to the property, in writing, byadic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4154, within one (1) year of the occurrence of the damage or delay.

11. CHOICE OF LAW, FORUM, AND ARBITRATION. This Arbitration Agreement shall be governed by and construed in accordance with the laws of the United States, and of the State of Texas.

12. MISCELLANEOUS. (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the disposition of the property, to request or require that the property be returned to Shipper, to stop the property in transit, to divert or reschedule the property, or to stop the property from being unloaded at its desired location by air, water, rail, or road, for the purposes of confirming the right of Freeman to control the handling of the property and any other matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and final damage charge, unless agreed to by a shipper re-weight of the property.

13. SMALL PACKAGE PROGRAM. If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in possession of Freeman, FREEMAN'S MAXIMUM LIABILITY SHALL BE $100.00 per Article (or Article), whichever is less. FREEMAN'S MAXIMUM LIABILITY SHALL BE $100.00 per Article (or Article), whichever is less. FREEMAN'S MAXIMUM LIABILITY SHALL BE $100.00 per Article (or Article), whichever is less. FREEMAN'S MAXIMUM LIABILITY SHALL BE $100.00 per Article (or Article), whichever is less. FREEMAN'S MAXIMUM LIABILITY SHALL BE $100.00 per Article (or Article), whichever is less.
Double the convenience... zero surprises.

Package includes:
- Round trip standard ground transportation AND material handling services
- No additional fees, no surprises
- Pick-up and transportation from point of origin to either advance warehouse or show site – your choice.
- Pre-printed shipping labels & outbound paperwork

Benefits:
- Turnkey pricing ensures precise budgeting
- No additional handling, pick-up or delivery fees
- No additional fuel surcharges or overtime surcharges
- No carrier waiting time fees
- Experienced on-site transportation reps from move-in through move-out
- All charges on your Freeman invoice
- LTL (less than truck load) shipping

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freemanco.com for a quote.

*Services apply to destinations anywhere in the Continental U.S.
RESULTS, DELIVERED

With more than 85 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.
EXHIBIT TRANSPORTATION SERVICES
Freeman works directly with you and show site decision makers to transport your exhibit to any location with ease.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit www.freemanco.com

Continental U.S. Exhibitors: Contact our exhibit transportation experts at 800.995.3579 or via email at exhibit.transportation@freemanco.com

International Exhibitors: Contact our exhibit transportation experts at +1.817.607.5183 or via email at international.freight@freemanco.com

DON’T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM TO ORDER YOUR INBOUND AND OUTBOUND SHIPPING.
**TIPS FOR EASY ORDERING**

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:
  - (800) 995-3579 Toll Free US & Canada
  - (817) 607-5100 Local & International

**SHIPPING INFORMATION**

<table>
<thead>
<tr>
<th>Items to be shipped</th>
<th>Est. Weight</th>
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<tbody>
<tr>
<td>Crates (wooden)</td>
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<tr>
<td>Cartons (cardboard)</td>
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<tr>
<td>Cases/Trunks (fiber)</td>
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<td>Skids/Pallets</td>
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<td>Carpet (color ___________)</td>
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<td>Other ( ____________________)</td>
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<td>Total</td>
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Size of largest piece: (H) _______ (W) _______ (L) _______

**NOTE:** Shipments will be weighed and measured prior to delivery.

**OUTBOUND SHIPPING**

- I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:

  - Ship to address:
  - __________________________
  - __________________________
  - __________________________
  - __________________________

  Number of Labels: _______________

**FAX THIS COMPLETED FORM VIA:**

E-mail: exhibit.transportation@freemanco.com
Fax: (469) 621-5810

**A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF ORDER AND FINALIZE DETAILS.**

**SHOW # (414995)
**WHAT ARE FREIGHT SERVICES?**

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

**How do I ship to the warehouse?**
- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

**How do I ship to show site?**
- Freight will be accepted only during exhibitor move-in. Please refer to Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

**What about prepaid or collect shipping charges?**
- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

**How should I label my freight?**
- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on Quick Facts.

**How do I estimate my Material Handling charges?**
- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one “cwt.” (one hundred weight). All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the category that best describes your shipment. There are four categories of freight:
  - **Crate**: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
  - **Special Handling**: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.
  - **Uncrate**: material that is shipped loose or pad-wrapped, and / or unassembled machinery without proper lifting points.
  - **Carpet and/or Pad Only**: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
- Add overtime charges for inbound freight if material is delivered to the booth during the overtime period stated on Quick Facts. This includes both warehouse and show site shipments.
- Add overtime charges for outbound if material is loaded onto the outbound carrier during the overtime period stated on Quick Facts.
- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

**What happens to my empty containers during the show?**
- Pick up “Empty Labels” at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

**How do I protect my materials after they are delivered to the show or before they are picked up after the show?**
- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

**How do I ship my materials after the close of the show?**
- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to Quick Facts for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted on Freeman’s carrier choice or delivered back to the warehouse at the exhibitor’s expense.
- For your convenience, show recommended carriers will be on site to handle outbound transportation.

**Where do I get a forklift?**
- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is ordered in advance to avoid additional charges at show site. Refer to the Order Form for specific dates and times.

**Do I need insurance?**
- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the enclosed Terms and Conditions.

**Other available services (may not be available in all locations)**
- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return
OVERTIME:
STRAIGHT TIME:
CARPET
UNCRA
(See definitions on back)
SPECIAL CRATED:

For Assistance, please call 404-253-6494 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freemanco.com/store, select your show and click on “Estimate My Material Handling Costs”. From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

CRATED:
Material that is skidded or is in any type of shipping container that can be unloaded at the dock without additional handling required.

SPECIAL HANDLING:
(See definitions on back)
Material delivered in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. Federal Express, UPS & DHL are included in this category due to their delivery procedures.

UNCRA:
Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

CARPET AND/OR PAD ONLY:
Shipment that consists of loose carpet and/or padding only require additional labor and equipment to unload.

STRAIGHT TIME:
8:00 A.M. to 5:00 P.M. Monday through Friday

OVERTIME:
5:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays
(Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

RATE CLASSIFICATIONS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Price Per CWT</th>
<th>200 lb. Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warehouse Shipment (200 lb. minimum)</td>
<td></td>
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<tr>
<td>Crated or Skidded Shipment.</td>
<td>$79.25</td>
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</tr>
<tr>
<td>Special Handling Shipment...</td>
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<tr>
<td>Carpet and/or Pad Only Shipment...</td>
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<tr>
<td>Show Site Shipment (200 lb. minimum)</td>
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<td>Special Handling Shipment...</td>
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<tr>
<td>Uncrated or Pad Wrapped Shipment...</td>
<td>$121.50</td>
<td>243.00</td>
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<tr>
<td>Carpet and/or Pad Only Shipment...</td>
<td>$121.50</td>
<td>243.00</td>
</tr>
<tr>
<td>Small Package - Maximum weight is 30 lbs per shipment*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Shipment...</td>
<td>$40.00</td>
<td></td>
</tr>
</tbody>
</table>

*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

ADDITIONAL SURCHARGES:

<table>
<thead>
<tr>
<th>Description</th>
<th>CWT</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
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<tr>
<td>Shipping Delivered after Deadline Date</td>
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</tr>
<tr>
<td>Show Site Shipment after Deadline...</td>
<td>$20.25</td>
<td>40.50</td>
<td></td>
</tr>
<tr>
<td>Overtime Charge - Inbound (in addition to above rates)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Crated or Skidded Shipment...</td>
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<tr>
<td>Special Handling Shipment...</td>
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<tr>
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<tr>
<td>Overtime Charge - Outbound (in addition to above rates)</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Crated or skidded Shipment...</td>
<td>$20.25</td>
<td>40.50</td>
<td></td>
</tr>
<tr>
<td>Special Handling Shipment...</td>
<td>$26.50</td>
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<tr>
<td>Uncrated or Pad Wrapped Shipment...</td>
<td>$30.50</td>
<td>61.00</td>
<td></td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment...</td>
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</table>

\[
\begin{array}{ccc}
\text{Description} & \text{Weight} & \text{CWT} & \text{Price per CWT} & \text{Estimated Total Cost (200 lb. Min.)} \\
\hline
\div 100 = & & & & \\
\text{Surcharges} & \div 100 = & & 0.00\% \text{ Tax} & \text{N/A} \\
\hline
\end{array}
\]

\[
\text{Total}
\]
SPECIAL HANDLING DEFINITIONS

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?
Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?
Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?
Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have “No Documentation”?
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What is the difference between Crated and Uncrated Shipments?
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

What about carpet only shipments?
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE
WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE.
TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

For fast, easy ordering, go to www.freemanco.com/store

SHIPPING INFORMATION

METHOD OF SHIPMENT

Select a Carrier:

Freeman Exhibit Transportation
Other Carrier

Select a Level of Service:

1 Day: Delivery next business day
2 Day: Delivery by 5:00 P.M. second business day
Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

Have loading dock
Inside delivery
Pad wrap required
Do not stack

Select Desired Number of Labels:

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor’s expense.

For Assistance, please call (404) 253-6494 to speak with one of our experts.
<table>
<thead>
<tr>
<th>TO:</th>
<th>EXHIBITOR NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>C/O:</td>
<td>FREEMAN</td>
</tr>
<tr>
<td></td>
<td>841 JOSEPH E LOWERY BLVD N W</td>
</tr>
<tr>
<td></td>
<td>ATLANTA, GA 30318</td>
</tr>
<tr>
<td>WAREHOUSE</td>
<td></td>
</tr>
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</table>

**CSWE 2016 ANNUAL PROGRAM MEETING**

<table>
<thead>
<tr>
<th>EVENT:</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>BOOTH NO:</th>
<th>NO. ___ OF ___ PCS</th>
</tr>
</thead>
</table>

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
Freeman sets the stage for success with temporary furnishings that make lasting impressions. With high-quality furniture in shapes and styles that suit your budget and design needs, Freeman always provides an ideal solution for your exhibit.

- Sleek and professional furniture products transform your exhibit into a destination
- Extensive selection of seating, surfaces, and display fixtures provides a completely custom and comprehensive approach to your brand experience
- No assembly required: Hassle-free shipment, setup, and tear down allow your exhibitors to focus on what matters: new business
- Prices are all-inclusive and cover delivery, installation and material handling with no hidden fees

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
SUPERIOR SEATING

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

ITEMS PICTURED BELOW

Swanson Chair | 810875 | Page 10
Silverado Cocktail Table | 82014 | Page 17
Powered Locking Pedestal, 42" | 85063 | Page 23
SEATING

Naples

CHAIR
black leather 810119
36"L 30"D 28"H
 Powered options available

LOVESEAT
black leather 830120
62"L 30"D 28"H
 Powered options available

SOFA
black leather 830119
87"L 30"D 28"H
 Powered options available

Heathrow

ARMLESS CHAIR
black leather 810116
24"L 24"D 28"H

CORNER CHAIR
black leather 810117
24"L 24"D 28"H

SOFA
black leather 830116
48"L 24"D 28"H

possible configurations

See pages 22 and 23 for all Powered options.
SEATING

South Beach

SOFA
platinum suede 8301
69"L  29"D  33"H

OTTOMAN
platinum suede 8151
26"L  31"D  18"H

possible configurations

Key Largo

LOVESEAT
black fabric 830950
57"L  35"D  24"H

SOFa
black fabric 830951
79"L  35"D  34"H

CHAIR
black fabric 810950
35"L  35"D  34"H
FURNISHINGS

SEATING

Allegro

CHAIR
blue fabric 81019
36”L 34.5”D 30”H

SOFA
blue fabric 83015
72”L 34.5”D 29.5”H

Fairfax

CHAIR
white vinyl/brushed metal 810949
27”L 26”D 30”H

SOFA
white vinyl/brushed metal 830949
62”L 26”D 30”H

Tangiers

CHAIR
beige fabric 810118
34”L 37”D 36”H

SOFA
beige fabric 830118
78”L 37”D 36”H

Roma

CHAIR
white vinyl 81020
37”L 31”D 33”H
Powered options available

SOFA
white vinyl 83106
78”L 31”D 33”H
Powered options available

See pages 22 and 23 for all Powered options.
CASUAL SEATING

Look no further for a great variety of informal, modern seating options. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

OTTOMANS

ENDLESS SQUARE
white leather 815122
black leather 815123
34"L 34"D 15"H

ENDLESS CURVED OTTOMAN
white leather 815953
black leather 815952
60.5"L 37.5"D 15"H

OTTOMAN BENCH
white leather 815120
black leather 815121
60"L 20"D 18"H

ITEMS PICTURED BELOW

Roma Sofa Powered | 83017 | Page 5, 22
Swanson Chair | 810875 | Page 10
Regis End Table | 82075 | Page 18
Work Desk | 820706 | Page 21
Regis Bench/Table | 82074 | Page 18
Ice Side Chair | 810814 | Page 9
OTTOMANS

VIBE CUBE
blue vinyl 81518
red vinyl 81519
orange vinyl 81525
pink vinyl 81520
yellow vinyl 81517
black vinyl 81530
white vinyl 81531
18"L, 18"D, 18"H

EDGE LED CUBE OTTOMAN*
high density plastic 81526
20"L, 20"D, 20"H

*Electrical power must be ordered separately

BANQUETTES

CENTER CONE
8506
38"Round 51"H
Powered
Banquette Cone has 3 AC and 2 USB plugs built into the center cone.

QUARTER CURVED OTTOMAN
8507
53"L, 22"D, 18"H

72"Round 18"H
72"Round 51"H

See pages 22 and 23 for all Powered options.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
OCCASIONAL CHAIRS

BLACK DIAMOND SIDE CHAIR
N71089
21"W  23"L  32"H

BLACK DIAMOND ARMCHAIR
N71090
20"W  21"L  32"H

DIVA CHAIR
N71091
18"W  16"L  31"H

LIMERICK® CHAIR
BY HERMAN MILLER
grey C210108
18"W  17.75"L  33"H

MADRID CHAIR
black leather/chrome 8102
white leather/chrome 810816
30"L  30"D  31"H

ITEMS PICTURED BELOW
Powered Locking Pedestal, 36" | 85061 | Page 23
White Vibe Cube | 81531 | Page 7
OCCASIONAL CHAIRS

MEETING CHAIR
white vinyl 810948
espresso bonded leather 810835
taupe microfiber 810836

- 25.5"L 23.5"D 34"H

TUB CHAIR
black fabric 8103

- 31"L 31"D 31"H

MADDEN CHAIR
light gray vinyl 810843

- 27"L 32"D 35"H

ICE SIDE CHAIR
transparent 810814

- 17.25"L 20"D 32"H

FUSION CHAIR (WHITE/BLACK)
white/black high density plastic 810838

- 19"L 21"D 32"H

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
OCCASIONAL CHAIRS

CHRISTOPHER CHAIR
white vinyl/chrome 810846
17"L 19"D 35"H

RUSTIQUE CHAIR WITH ARMS
gunmetal 810841
20"L 18"D 31"H

RAZOR ARMLESS CHAIR
white high density plastic 810837
15.38"L 16.5"D 30.5"H

NEW YORK CHAIR
onyx/maple wood/chrome 81090
23"L 22"D 33"H

SWANSON CHAIR
white vinyl 810875
28"L 25"D 18"H

BERLIN STACK CHAIR
white & red plastic/chrome 810811
white & black plastic/chrome 810810
18"L 22"D 22"H

WENDY CHAIR
clear acrylic 810847
16"L 19.7"D 35.8"H
CONFERENCE CHAIRS

GRAY GASLIFT CHAIR
with arms N71046
without arms N71045
26"W 20"D 38"H Adjustable

LABREA CHAIR
charcoal gray fabric 810874
35"L 27"D 40"H

ALTURA CONFERENCE/GUEST CHAIR
black fabric/black steel 81063
25"L 20"D 34"H

LUXOR EXECUTIVE CHAIR
black leather 810807
27"L 28"D 47"H Adjustable

PRO EXECUTIVE HIGH BACK CHAIR
white vinyl 810844
black vinyl 810946
25"L 24"D 48"H Adjustable

PRO EXECUTIVE MID BACK CHAIR
white vinyl 810945
black vinyl 810944
24"L 22"D 40"H Adjustable

PRO EXECUTIVE GUEST CHAIR
black vinyl 810947
24"L 22"D 36"H
BARS & BARSTOOLS

MARTINI BAR
gray metal rounded bar with frosted glass top and chrome legs 8501

67"L  50"D  47"H  Radius 76.5"

possible configurations

BLACK DIAMOND STOOL
N71088
22"W  18"L  46"H

GRAY GASLIFT STOOL
with arms N71048
without arms N71047
24"W  20"L  46"H  Adjustable

DIVA COUNTER STOOL
N71092
17"W  16"L  36"H
The Intermediate 25" seating height

LIMERICK® STOOL
BY HERMAN MILLER
gray C210109
18"W  17.75"L  44"H

LIFT HYDRAULIC BARSTOOL
gray vinyl/chrome 810872
red vinyl/chrome 810873
black vinyl/chrome 810871
white vinyl/chrome 810870
15" Round  23"-33.5"H  Adjustable

APEX BARSTOOL
black vinyl 33010
blue ultra suede 3309
red vinyl 33042
white vinyl 33043
21"L  21"D  33"H
## BARS & BARSTOOLS

<table>
<thead>
<tr>
<th>Product</th>
<th>Color Options</th>
<th>Code</th>
<th>Dimensions</th>
</tr>
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<tbody>
<tr>
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<td>white/black vinyl/chrome</td>
<td>810103</td>
<td>21&quot;L 22&quot;D 30&quot;H</td>
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<td>18&quot;L 19&quot;D 29&quot;H</td>
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<td><strong>ZOYEY BARSTOOL</strong></td>
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<td>15&quot;L 17&quot;D 31-35&quot;H</td>
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<td>810848</td>
<td>19&quot;L 15&quot;D 41&quot;H</td>
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<tr>
<td><strong>ICE BARSTOOL</strong></td>
<td>transparent/chrome legs</td>
<td>810815</td>
<td>16.75&quot;L 16&quot;D 37.75&quot;H</td>
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<tr>
<td><strong>SHARK SWIVEL BARSTOOL</strong></td>
<td>white plastic/chrome</td>
<td>810202</td>
<td>22&quot;L 19&quot;D 34-44&quot;H, Adjustable</td>
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<td><strong>RUSTIQUE BARSTOOL</strong></td>
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<td>maple wood/chrome</td>
<td>810505</td>
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<td><strong>OSLO BARSTOOL</strong></td>
<td>blue/plastic/chrome</td>
<td>810200</td>
<td>17&quot;L 20&quot;D 30&quot;H</td>
</tr>
</tbody>
</table>

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freemanco.com](http://www.freemanco.com)
TURN THE TABLES IN YOUR FAVOR

Bring professionalism to the table with our sleek variety of surfaces and tabletops. Choose from modern glass tops and more.

ITEMS PICTURED BELOW

- Endless Square Ottoman | 815122 | Page 6
- Geo End Table | 80235 | Page 17
- 30” Round Hydraulic Base Bar Table | 820230 | Page 16
- Ice Barstool | 810815 | Page 13
Draped or Undraped Tables & Counters

**Tables (30” Height)**
- **3’**  |  **4’**  |  **6’**  |  **8’**  
  - Draped: C130330, C130430, C130630, C130830
  - Draped on Fourth Side: C12404630, C12404830
  - Undraped: C131330, C131430, C131630, C131830

**Counters (42” Height)**
- **3’**  |  **4’**  |  **6’**  |  **8’**  
  - Draped: C130342, C130442, C130642, C130842
  - Draped on Fourth Side: C12404642, C12404842
  - Undraped: C131342, C131442, C131642, C131842

Colors available: black, blue, brown, green, flax, gold, gray, plum, red, white

Table-top risers are also available in a variety of sizes. See order form for details.
PEDESTAL TABLES

**Soho Series**
- **BLACK-TOP MINI**
  - N72066
  - 18" Round 18"H
- **BLACK-TOP CAFÉ**
  - N72069
  - 24" Round 30"H
  - N72067
  - 36" Round 30"H
- **BLACK-TOP BISTRO**
  - N72070
  - 24" Round 42"H
  - N72068
  - 36" Round 42"H

**Chelsea Series**
- **BUTCHER BLOCK-TOP CAFÉ**
  - N72063
  - 30" Round 30"H
  - N72064
  - 36" Round 30"H
- **BUTCHER BLOCK-TOP BISTRO**
  - N720163
  - 30" Round 42"H
  - N720164
  - 36" Round 42"H

**STANDARD BASE CAFÉ TABLE**
- liquid white 820232
- blue steel 8201203
  - 30" Round 29"H

**STANDARD BASE BAR TABLE**
- liquid white 820231
- blue steel 8201204
  - 30" Round 42"H

**HYDRAULIC BASE CAFÉ TABLE**
- liquid white 820224
  - 30" Round 29"H

**HYDRAULIC BASE BAR TABLE**
- liquid white 820230
  - 30" Round 45"H
OCCASIONAL, END & COCKTAIL TABLES

**Studio Series**

- **BLACK END TABLE C115104**
  - 17"W 17"L 18"H

- **BLACK COCKTAIL TABLE C115103**
  - 36"W 20"L 15"H

**Inspiration**

- **END TABLE**
  - tempered glass/painted steel 82023
  - 24"L 28"D 22"H

- **TABLE**
  - tempered glass/painted steel 82022
  - 42"L 28"D 18"H

**Geo**

- **END TABLE**
  - glass/black steel 82025
  - 36"L 26"D 20"H

- **TABLE**
  - glass/black steel 82024
  - 50"L 22"D 16"H

- **glass/chrome 82035**
  - 36"L 26"D 20"H

- **TABLE**
  - glass/chrome 82034
  - 50"L 22"D 16"H

**Silverado**

- **END TABLE**
  - tempered glass/painted steel 82015
  - 24" Round 22"H

- **TABLE**
  - tempered glass/painted steel 82014
  - 36" Round 17"H
OCCASIONAL, END & COCKTAIL TABLES

Sydney

END TABLE
black laminate/brushed steel 82054
white laminate/brushed steel 82055
27"L 23"D 22"H

TABLE
black laminate/brushed steel 82052
white laminate/brushed steel 82053
48"L 26"D 18"H

Powered options available

Oliver

END TABLE
walnut finish 82088
22" Round 22"H

TABLE
walnut finish 82087
47"L 27"D 19"H

Regis

END TABLE
brushed metal 82075
16"L 15.5"D 16.5"H

BENCH/TABLE
brushed metal 82074
47"L 15.5"D 16"H

See pages 22 and 23 for all Powered options.
OCCASIONAL, END & COCKTAIL TABLES

GEO SQUARE-ROUND TABLE
glass/black steel 82043
glass/chrome 82044
42"L 42"D 29"H

CANDY TABLE
white plastic/black laminated top 82056
18"L 18"D 18"H

AURA ROUND TABLE
white metal 820844
15"Round 22"H

EDGE LED CUBE TABLE*
white plastic/clear acrylic top 82057
20"L 20"D 20"H

*Electrical power must be ordered separately

ITEMS PICTURED BELOW
Endless Curved Ottoman | 815953 | Page 6
Silverado Table | 82014 | Page 17
Zoey Barstools | 810840 | Page 13
30" Round Hydraulic Base Bar Table | 820230 | Page 16
CONFERENCE TABLES

NOVA WHITE OVAL TABLE
white laminate/chrome 82060
71"L 35.5"D 29"H

GEO CONFERENCE TABLE
glass/black steel 82041
glass/chrome 82051
60"L 36"D 29"H

MANHATTAN TABLE
glass/black steel 82033
40° Round 29"H

COMMUNAL TABLE (MAPLE WITH GROMMETS)
laminate/metal 82058
72"L 26"D 30"H
82059
72"L 26"D 40"H

COMMUNAL TABLE (MAPLE)
laminate/metal 82067
72"L 26"D 30"H
82068
72"L 26"D 40"H

COMMUNAL TABLE (WHITE)
laminate/metal 82063
72"L 26"D 30"H
82066
72"L 26"D 40"H

8' RECTANGULAR CONFERENCE TABLE
granite 820115
90"L 46"D 29"H

6' OVAL CONFERENCE TABLE
granite nebula 820203
72"L 42"D 29"H

42" ROUND WHITE CONFERENCE TABLE
white laminate 820708
42" Round
OFFICE

MADISON DESK
gray acajou 84075
30"L 60"D 29"H

MADISON CREDENZA
gray acajou 84077
20"L 60"D 29"H

MADISON BOOKCASE
gray acajou 84078
12"L 36"D 72"H

COMPUTER DESK / TABLE

WORK DESK
white laminate 820706
48"L 24"D 30"H

MERLIN TABLE
gray laminate 820707
46"L 29"D 30"H

ITEMS PICTURED BELOW

Key Largo Sofa | 830951 | Page 4
Key Largo Chair | 810950 | Page 4
Sydney Powered Table | 82052 | Page 18, 23
Black Diamond Stool | N7'1088 | Page 12
Soho Black Top Bistro | 36" Round - N72068 | Page 16
Aura Round Table | 820844 | Page 19

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
All powered options will have an adapter included with rental. Additional adapters can be ordered separately.

POWERED SEATING

**NAPLES CHAIR, POWERED***
*black vinyl 810120*

- 36"L 30"D 28"H

*Electrical power must be ordered separately

**NAPLES LOVESEAT, POWERED***
*black vinyl 830122*

- 62"L 30"D 28"H

**NAPLES SOFA, POWERED***
*black vinyl 830121*

- 87"L 30"D 28"H

**ROMA CHAIR, POWERED***
*white vinyl 81021*

- 37"L 31"D 33"H

**ROMA SOFA, POWERED***
*white vinyl 83017*

- 78"L 31"D 33"H

*Electrical power must be ordered separately
POWERED TABLES

G30 COCKTAIL TABLE, POWERED*
white top 82070
72"L 26"D 18"H

G30 CAFÉ TABLE, POWERED*
white top 82071
72"L 26"D 30"H

G30 BAR TABLE, POWERED*
white top 82072
72"L 26"D 42"H

TECH DESK WITH 3 DRAWER FILE CABINET, POWERED*
black metal 84083
desk only 84084
60"L 30"D 30"H

SYDNEY COCKTAIL TABLE, POWERED*
black laminate/brushed steel 82076
white laminate/brushed steel 82073
48"L 26"D 18"H

POWERED PRODUCT PEDESTALS

POWERED* LOCKING PEDESTAL, 36"
black 85060
white 85061
24"L 24"D 36"H

POWERED* LOCKING PEDESTAL, 42"
black 85062
white 85063
24"L 24"D 42"H

ADAPTERS

4-WAY CHARGING ADAPTER*
black 850800
white 850801
36"L
All powered options will have one adapter included per power panel. Additional adapters can be ordered with the rental.

BANQUETTE

CENTER CONE 8506
36"Round 51"H
Powered
Banquette Cone has 3 AC and 2 USB plugs built into the center cone.

*Electrical power must be ordered separately
STORAGE

3 DRAWER FILE CABINET ON CASTORS
84080
16”L 20”D 28”H

LOCKING DOOR PEDESTAL
black laminate 85078
24”L 24”D 42”H
 Powered options available

STORAGE

FILE CABINET WITH LOCK
standard size

TWO-DRAWER
N74082
15”W 29”L 28”H

FOUR-DRAWER
N74081
15”W 29”L 50”H

PRODUCT DISPLAY

ETAGERE
black 850604
pewter 850605
30”L 16”D 70”H

REFRIGERATOR

SMALL REFRIGERATOR* N75057
19”W 19”L 24”H

REFRIGERATOR* white - 14.0 cubic feet 8503001
20”L 30”D 65”H

MASON TABLE LAMP*
white/brushed silver 850707
16” Round 26”H

MASON FLOOR LAMP*
white/brushed silver 850708
18” Round 55”H

See pages 22 and 23 for all Powered options.

*Electrical power must be ordered separately
DISPLAY

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That’s why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped tables and counters, to ensure your show space will be both attractive and interactive.

DISPLAY CYLINDERS
black

low N75020
30"W 15"H

medium N75021
18"W 20"H

high N75022
24"W 26"H

Available in rectangular sizes.

DISPLAY CUBES
black

12" small N75030
12"W 12"L 42"H

18" medium N75031
18"W 18"L 36"H

24" large N75032
24"W 24"L 42"H

ORION COMPUTER KIOSK
black N75079
28"L 28"D 40.5"H

(Computer not included.)

DISPLAY COUNTER
black N72056
24"W 49"L 42"H

ITEMS PICTURED BELOW

Ottoman Bench | 815120 | Page 6
Powered Locking Pedestal, 36" | 85061 | Page 23
ACCESSORIES

We know that every exhibit is different and requires certain pieces that may be hard to find. That’s why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.

TABLET STAND

MOBILE TABLET STAND
white 850714
black 850715

14"L 13"D 44.5"H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75”x 9.75” but not larger than 8.5”x 2.5”, including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.

TABLET STAND ACCESSORIES

BROCHURE HOLDER*
black 850711

8.025"L 1.1"D 11.325"H

WIRELESS PRINTER HOLDER*
black 850712

3.3"L 1.9"D 5.28"H

CHARGING SHELF*
black 850713

14.85"L 7.17"D 1"H

*To be ordered with the tablet stand
ACCESSORIES

CHROME STANCHION WITH 8’ RETRACTABLE BELT  C220121
42”H

CHROME SIGN HOLDER  C220118
- Holds 22” x 28” sign

ROUND LITERATURE RACK  N750135
17”W  17”L  57”H
Revolving black display holds printed materials for easy access from 20 pockets.

FLAT LITERATURE RACK  N750136
10”W  55”H
Forward-facing black display presents printed materials in six pockets.

CHROME COAT TREE  C220109

ALUMINIUM CHROME EASEL  C220134

CHROME BAG RACK  C220110

SPECIAL DRAPING  (not pictured)
Special drape is available in a variety of colors. Refer to the order form for details.

FLOOR-STANDING BULLETIN BOARD  C10201484
48”W  96”L  78”H

CORRUGATED WASTEBASKET  C220106

WASTEBASKET  C220107
wastebasket color may vary.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
### NAME OF SHOW:
CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

### COMPANY NAME:

### CONTACT NAME:

### E-MAIL ADDRESS:

For Assistance, please call (404) 253-6494 to speak with one of our experts.

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### SEATING

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#### Naples Group - Black Leather

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#### Key Largo Group - Black Fabric

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#### Fairfax Group - White Vinyl

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#### Tangiers Group - Beige Fabric

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#### Roma Group - White Vinyl

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### CASUAL SEATING

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<td>Vibe - White Vinyl............................................</td>
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<td>Vibe - Black Vinyl.............................................</td>
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**Casual Seating**

**Banquettes**

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<td>Banquette, Center Cone w/Electrical Charging Outlet</td>
<td>434.15</td>
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<td>Banquette, Quarter Curve Ottoman</td>
<td>287.00</td>
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**Occasional Chairs**

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<td>811098</td>
<td>Black Diamond Side Chair......................................</td>
<td>137.75</td>
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<td>Black Diamond Arm Chair.........................................</td>
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<td>Diva Chair...................................................................</td>
<td>193.20</td>
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<td>Limerick® Chair by Herman Miller..................................</td>
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<td></td>
<td>8103</td>
<td>Madrid Chair - Black Leather.....................................</td>
<td>651.50</td>
<td>716.65</td>
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<td>Madrid Chair - White Leather.....................................</td>
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<td>Meeting Chair (White Vinyl).....................................</td>
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<td>Meeting Chair (Tape)................................................</td>
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<td>Tub Chair - Black Fabric.........................................</td>
<td>325.80</td>
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<td>Madden Chair - Light Gray Vinyl..................................</td>
<td>344.75</td>
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<td>ICE Side Chair - Transparent/Chrome..........................</td>
<td>171.85</td>
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<td>Fusion Chair Black/White.........................................</td>
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<td>Christopher Chair - White Vinyl/Chrome.......................</td>
<td>93.40</td>
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<td>Rustique Chair with Arms.........................................</td>
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<td>Razor Armless Chair...............................................</td>
<td>45.35</td>
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<td>New York Chair - Onyx/Maple Wood/Chrome....................</td>
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Bars & Bar Stools

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TABLES

Draped Tables & Counters

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## Pedestal Tables

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### Pedestal Tables

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## Occasional End & Cocktail Tables

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## CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

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<td>606.55</td>
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<td>Display Counter - Black</td>
<td>356.90</td>
<td>392.60</td>
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<td>371.60</td>
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### Special Drape

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### TOTAL COST

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**Taxes:** Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.
## Online Price

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
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<tr>
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<tr>
<td>10201484</td>
<td>4' x 8' - Bulletin Board/Horz.</td>
<td>$209.15</td>
<td>230.05</td>
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## ACCESSORIES

### Perfboard-Single Sided

#### Vertical

- 2' x 8' Grid Panels

#### Horizontal

- Bulletin Board

### Chrome Garment Rack

- Fish Bowl

### Grids (continued)

<table>
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<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
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<th>Discount Price</th>
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<tr>
<td></td>
<td></td>
<td>Grid Legs</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>2-Way Straight Arm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>4-Way Slant Arm</td>
<td></td>
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<td>47.30</td>
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<td></td>
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<td>7-Ball Waterfall (for grids)</td>
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### Showcases

#### Full Vision Showcase

- Includes two plexi-glass shelves with adjustable brackets and 32½” of viewing area.

#### Half Vision Showcase

- Includes one plexi-glass shelf with adjustable brackets and 14½” of viewing area.

#### Corner Showcase

- Includes an area for storage below the display surface and has 12 1/4” of viewing area.

---

**All showcases are 42” high and include a lightbar mounted inside the top front edge and a sliding door with lock on the back.**

**Electrical service for lightbar must be arranged through the facility.**

---

### Total Cost

<table>
<thead>
<tr>
<th>Description</th>
<th>Online Special</th>
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<tr>
<td>Sub-Total</td>
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<tr>
<td>+ Tax (8%)</td>
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<tr>
<td>TOTAL</td>
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<td></td>
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Don't see what you need? Please call an Exhibitor Services Representative @ 404-253-6494.
FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with Freeman’s custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you’ll be floored by the quality. Freeman’s custom options include borders, patterns and logo applications in both our classic and prestige carpeting lines.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new, 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options
Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.

*Colors available in both 28 oz. and 40 oz.

CLASSIC CARPET

Custom Cut
Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Standard Cut
Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.

Actual colors may vary slightly
Pricing includes delivery, material handling, installation and removal.

All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

Orders received after the deadline or without payment will be charged the Standard price.

Orders received after the deadline or without payment will be charged the Standard price.

All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

Pricing includes delivery, material handling, installation and removal.

All carpets, padding and plastic covering contain recycled content and are recyclable.

For Assistance, please call (404) 253-6494 to speak with one of our experts.

- Orders received after the deadline or without payment will be charged the Standard price.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.

Choose your carpet color:

10' Classic Carpet, Padding & Plastic Covering

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
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<td>$605.00</td>
<td>$770.00</td>
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<tr>
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<td>$1,540.00</td>
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<td>$608.00</td>
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Plastic Covering (price per sq. ft.): $0.48 $0.55 $0.65

Choose your carpet color:

9' Classic Carpet, Padding & Plastic Covering

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
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<th>Standard Price</th>
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<td>9' x 30' Carpet Padding - Single Layer</td>
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<td>9' x 10' Carpet Padding - Double Layer</td>
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<td>$547.20</td>
<td>$601.90</td>
<td>$766.10</td>
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Plastic Covering (price per sq. ft.): $0.48 $0.55 $0.65

**9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.**
**CUSTOM CUT CLASSIC CARPET** - includes plastic covering, delivery, material handling, installation and removal

- Order Custom Cut Classic Carpeting by the sq. ft. if your size is not listed on the standard size order form.

**Sample:**

<table>
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<th>Booth Size:</th>
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**CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:**

<table>
<thead>
<tr>
<th>Color</th>
<th>Discount Price</th>
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<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Black</td>
<td>3.20</td>
<td>4.05</td>
<td>4.05</td>
</tr>
<tr>
<td>Blue</td>
<td>3.00</td>
<td>3.85</td>
<td>3.85</td>
</tr>
<tr>
<td>Gray</td>
<td>2.80</td>
<td>3.65</td>
<td>3.65</td>
</tr>
<tr>
<td>Green</td>
<td>2.60</td>
<td>3.45</td>
<td>3.45</td>
</tr>
<tr>
<td>Latte</td>
<td>2.40</td>
<td>3.25</td>
<td>3.25</td>
</tr>
<tr>
<td>Midnight Blue</td>
<td>2.20</td>
<td>3.05</td>
<td>3.05</td>
</tr>
<tr>
<td>Plum</td>
<td>2.00</td>
<td>2.85</td>
<td>2.85</td>
</tr>
<tr>
<td>Red</td>
<td>1.80</td>
<td>2.65</td>
<td>2.65</td>
</tr>
<tr>
<td>Red Pepper</td>
<td>1.60</td>
<td>2.45</td>
<td>2.45</td>
</tr>
<tr>
<td>Tuxedo</td>
<td>1.40</td>
<td>2.25</td>
<td>2.25</td>
</tr>
</tbody>
</table>

**PRESTIGE CARPET** - includes plastic covering, delivery, material handling, installation and removal

**CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:**

<table>
<thead>
<tr>
<th>Color</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black</td>
<td>3.70</td>
<td>4.55</td>
<td>4.55</td>
</tr>
<tr>
<td>Cardinal</td>
<td>3.50</td>
<td>4.35</td>
<td>4.35</td>
</tr>
<tr>
<td>Charcoal</td>
<td>3.30</td>
<td>4.15</td>
<td>4.15</td>
</tr>
<tr>
<td>Cream</td>
<td>3.10</td>
<td>3.95</td>
<td>3.95</td>
</tr>
<tr>
<td>Gray Pearl</td>
<td>2.90</td>
<td>3.75</td>
<td>3.75</td>
</tr>
<tr>
<td>Navy</td>
<td>2.70</td>
<td>3.55</td>
<td>3.55</td>
</tr>
<tr>
<td>Toast</td>
<td>2.50</td>
<td>3.35</td>
<td>3.35</td>
</tr>
<tr>
<td>Wedgewood</td>
<td>2.30</td>
<td>3.15</td>
<td>3.15</td>
</tr>
<tr>
<td>White</td>
<td>2.10</td>
<td>2.95</td>
<td>2.95</td>
</tr>
</tbody>
</table>

**28 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)**

<table>
<thead>
<tr>
<th>Booth Size:</th>
<th>10 x 25 = 250 sq. ft.</th>
<th>@</th>
<th>2.90</th>
</tr>
</thead>
</table>

**CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:**

<table>
<thead>
<tr>
<th>Color</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black</td>
<td>4.10</td>
<td>4.95</td>
<td>4.95</td>
</tr>
<tr>
<td>Charcoal</td>
<td>3.90</td>
<td>4.75</td>
<td>4.75</td>
</tr>
<tr>
<td>Gray Pearl</td>
<td>3.70</td>
<td>4.55</td>
<td>4.55</td>
</tr>
<tr>
<td>Navy</td>
<td>3.50</td>
<td>4.35</td>
<td>4.35</td>
</tr>
<tr>
<td>White</td>
<td>3.30</td>
<td>4.15</td>
<td>4.15</td>
</tr>
</tbody>
</table>

**40 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)**

<table>
<thead>
<tr>
<th>Booth Size:</th>
<th>10 x 25 = 250 sq. ft.</th>
<th>@</th>
<th>.80</th>
</tr>
</thead>
</table>

**CARPET PADDING** - includes delivery, material handling, installation and removal

- Order Carpet Padding by the sq. ft. if your size is not listed on the standard size order form.

**Sample:**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Price per sq. ft. (90 sq. ft. minimum)</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>$ .80</td>
<td>.70</td>
<td>1.10</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Carpet Padding - 1/2&quot; (Over 700 sq. ft.)</td>
<td>$ .56</td>
<td>.50</td>
<td>.80</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>$ 1.60</td>
<td>1.50</td>
<td>2.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding - 1/2&quot; (Over 700 sq. ft.)</td>
<td>$ 1.12</td>
<td>1.05</td>
<td>1.55</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COST**

<table>
<thead>
<tr>
<th>Sub- Total</th>
<th>8% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CLEANING SERVICES**

- Prices are based on total square footage of booth regardless of area to be cleaned.
- 100 sq. ft. minimum.
- Our exclusive cleaning contract for this show will not permit other service contractors, including exhibitor appointed contractors to provide this service.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

### VACUUMING *(per sq. ft. - 100 sq. ft. minimum)*

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>610100</td>
<td>Booth Vacuuming - One Time</td>
<td>.60</td>
<td>.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610200</td>
<td>Booth Vacuuming - 2 Days</td>
<td>.90</td>
<td>1.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610300</td>
<td>Booth Vacuuming - 3 Days</td>
<td>1.25</td>
<td>1.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610400</td>
<td>Booth Vacuuming - 4 Days</td>
<td>1.40</td>
<td>1.95</td>
<td></td>
</tr>
</tbody>
</table>

### SHAMPOOING *(per sq ft - 100 sq ft minimum)*

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>630100</td>
<td>Shampoo Carpet - One Time</td>
<td>.80</td>
<td>1.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630200</td>
<td>Shampoo Carpet - 2 Days</td>
<td>1.40</td>
<td>1.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630300</td>
<td>Shampoo Carpet - 3 Days</td>
<td>2.10</td>
<td>2.95</td>
<td></td>
</tr>
</tbody>
</table>

### PORTER SERVICE *(per day)*

<table>
<thead>
<tr>
<th>Qty (# days)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>620500</td>
<td>Exhibit Area / Under 500 sq.ft.</td>
<td>100.10</td>
<td>140.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6201500</td>
<td>Exhibit Area / 501 - 1,500 sq. ft.</td>
<td>140.30</td>
<td>196.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6202500</td>
<td>Exhibit Area / 1,501 - 2,500 sq. ft.</td>
<td>177.00</td>
<td>247.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6203500</td>
<td>Exhibit Area / Over 2,500 sq.ft.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Includes emptying of your booth’s wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

**TOTAL COST**

\[
\text{Sub-Total} + 8\% \text{Tax} = \text{Total Cost}
\]
RENTAL EXHIBITS THAT IMPRESS

When it comes to your exhibit, effective solutions don’t require expensive investments. Take the stress out of your upcoming show with a rental exhibit from Freeman. With quality rental options that meet your budget requirements, we’ll have your showroom ready at a moment’s notice, without the hassle of ownership.

PACKAGE 1

10 X 20

10 X 10

PACKAGE 1 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
PACKAGE 2 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 3 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 4 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10
PACKAGE 5 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 6 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10
Other upgrade options available that allow you to change the panels to Slatwall or colored PVC panels, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.

To view additional custom designs, go to www.freemanco.com/customexhibits
RENTAL EXHIBITS

Fabric and Booth Panels – Color Options Included with Rental Package

black fabric  blue fabric  grey fabric  white pvc  white perfboard

Classic Carpet (28 oz.) – Color Options Included with Rental Package Options Above

black  blue  grey  green  latte  midnight blue  plum  red  red pepper  tuxedo

Actual colors may vary slightly.

Prestige Carpet (40 oz.) – Available Upgrade Color Options

black  cardinal  charcoal  cream  grey pearl  navy  toast  wedgewood  white

All exhibits include:

• Installation & dismantling of exhibit
• Material handling
• Classic carpeting with nightly vacuuming

• 2 arm lights per 10’ (500 watts) and associated labor for setup
• Customization options for all packages

questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts. For additional custom examples, visit the link below.
CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

NAME OF SHOW: 
COMPANY NAME: 
BOOTH #: 
BOOTH SIZE: X
CONTACT NAME: 
PHONE #: 
E-MAIL ADDRESS: 

For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

All Exhibits Include: installation & dismantle of exhibit, material handling of exhibit, 9’ x 10’ or 9’ x 20’ classic carpet with nightly vacuuming, 2 arm lights (per 10’ unit), power (500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

<table>
<thead>
<tr>
<th>Package</th>
<th>10’ x 10’</th>
<th>10’ x 20’</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package 1</td>
<td>2,700.80</td>
<td>3,781.10</td>
</tr>
<tr>
<td>Package 2</td>
<td>1,753.40</td>
<td>2,454.75</td>
</tr>
<tr>
<td>Package 3</td>
<td>2,282.55</td>
<td>3,195.55</td>
</tr>
<tr>
<td>Package 4</td>
<td>2,069.50</td>
<td>2,897.30</td>
</tr>
<tr>
<td>Package 5</td>
<td>2,011.05</td>
<td>2,815.45</td>
</tr>
<tr>
<td>Package 6</td>
<td>2,102.90</td>
<td>2,944.05</td>
</tr>
</tbody>
</table>

Choose your panel:
- Black Fabric
- Blue Fabric
- Gray Fabric
- White Hardwall
- White Perforated Board

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available:

- Black
- Blue
- Red
- Plum
- Gray
- Green
- Burgundy
- Latte
- Red Pepper
- Tuxedo

You may want to add padding or upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line. Now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10’ unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 Watts.

Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

- Black
- Blue
- Brown
- Burgundy
- PMS Color
- Font Type

*Unless font type is indicated, Helvetica will be used.

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

- Slatwall & Shelves
- Cabinets & Counters
- Colored Panels
- Creating a Custom Exhibit
- Specialty Colored Metal
- Graphics & Custom Logo
- Recyclable Graphics
- White Eco-Board

The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer’s specifications.

TOTAL COST

Sub-Total + 8% Tax = Total Cost
<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>172512</td>
<td>Arm Light</td>
<td>122.30</td>
<td>171.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>172514</td>
<td>4' Tracklight (3 lights)</td>
<td>377.00</td>
<td>527.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17252</td>
<td>Halogen Light</td>
<td>122.30</td>
<td>171.20</td>
<td></td>
</tr>
</tbody>
</table>

**CABINETS & LOCKS**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>17305</td>
<td>1M x ½M x 36&quot; High</td>
<td>417.40</td>
<td>584.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17306</td>
<td>1M x ½M x 42&quot; High</td>
<td>417.40</td>
<td>584.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17308</td>
<td>2M x ½M x 36&quot; High</td>
<td>670.30</td>
<td>938.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17309</td>
<td>2M x ½M x 42&quot; High</td>
<td>670.30</td>
<td>938.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>173010</td>
<td>1M Radius x ½M x 36&quot; High</td>
<td>619.50</td>
<td>867.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>173011</td>
<td>1M Radius x ½M x 42&quot; High</td>
<td>619.50</td>
<td>867.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17301</td>
<td>Cabinet Lock</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

(Radius Cabinets do not have doors)

*Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.*

- **GONDOLAS**
  - Blue Fabric
  - Gray Fabric
  - Perboard
  - White PVC
  - 174541 Single Sided 1M x 4’ High... 378.50 529.90
  - 174542 Double Sided 1M x 4’ High... 505.45 707.65
  - 174581 Single Sided 1M x 8’ High... 626.00 876.40
  - 174582 Double Sided 1M x 8’ High... 834.80 1,168.70

- **SHELVES**
  - 17201 1M Straight (37” x12") ...... 75.85 106.20
  - 17206 1M Angled (37” x 12") ...... 100.10 140.15

- **LITERATURE POCKETS**
  - 174015 For 8½ x 11 Literature ...... 37.10 51.95

**TOTAL COST**

Sub-Total + 8% Tax = Total Cost

---

NAME OF SHOW: CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

COMPANY NAME: 

CONTACT NAME: 

E-MAIL ADDRESS: 

For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

ACCESSORIES FOR RENTAL UNITS

- Lights (use only on rentals)
- Shelves (use only on rentals)
- Cabinets
- Gondolas
- Radius cabinet (does not have doors)
- Literature pockets

Don't see what you need? Please call an Exhibitor Sales Specialist at (404) 253-6494.

For assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

**CABINETS & LOCKS**

- Black Fabric
- Blue Fabric
- Gray Fabric
- White PVC
- 17305 1M x ½M x 36" High .............. 417.40 584.35
- 17306 1M x ½M x 42" High .............. 417.40 584.35
- 17308 2M x ½M x 36" High .............. 670.30 938.40
- 17309 2M x ½M x 42" High .............. 670.30 938.40
- 173010 1M Radius x ½M x 36" High ... 619.50 867.30
- 173011 1M Radius x ½M x 42" High ... 619.50 867.30
- (Radius Cabinets do not have doors)
- 17301 Cabinet Lock ..................... N/A N/A

Inside Shelves Available ............ Quoted on Request

---

Don't see what you need? Please call an Exhibitor Sales Specialist at (404) 253-6494.

*Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.*
FLEXING TO FIT YOUR NEEDS

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.
The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9’x10’ or 9’x20’ Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

*Graphic design elements are priced separately and not included with TotalFlex® order.

---

**FLOOR UNITS**
- 10’w x 8’h Floor Standing Unit
- 20’w x 8’h Floor Standing Unit

**TABLE TOP UNITS**
- 6’w x 40’h Table Top Unit
- 8’w x 40’h Table Top Unit

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
**TABLE TOP UNIT**

<table>
<thead>
<tr>
<th>Size</th>
<th>Discount Price</th>
<th>Standard Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>40&quot; H x 6' W</td>
<td>1,008.60</td>
<td>1,412.05</td>
</tr>
<tr>
<td>40&quot; H x 8' W</td>
<td>1,177.10</td>
<td>1,647.95</td>
</tr>
</tbody>
</table>

**PURCHASE**

<table>
<thead>
<tr>
<th>Size</th>
<th>Discount Price</th>
<th>Standard Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>40&quot; H x 6' W</td>
<td>1,253.25</td>
<td>1,785.55</td>
</tr>
<tr>
<td>40&quot; H x 8' W</td>
<td>1,421.30</td>
<td>1,989.80</td>
</tr>
</tbody>
</table>

*Shipping Not Included

**FLOOR UNIT**

<table>
<thead>
<tr>
<th>Size</th>
<th>Discount Price</th>
<th>Standard Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>8'H x 8' W</td>
<td>1,680.75</td>
<td>2,353.05</td>
</tr>
<tr>
<td>8'H x 10' W</td>
<td>2,011.05</td>
<td>2,815.45</td>
</tr>
</tbody>
</table>

**PURCHASE**

<table>
<thead>
<tr>
<th>Size</th>
<th>Discount Price</th>
<th>Standard Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>8'H x 8' W</td>
<td>2,824.40</td>
<td>3,954.15</td>
</tr>
<tr>
<td>8'H x 10' W</td>
<td>3,318.10</td>
<td>4,645.35</td>
</tr>
</tbody>
</table>

*Shipping Not Included

**CUSTOM GRAPHIC / PHOTO PANELS**

- All Classic carpet contain recycled content and are recyclable.

**OPTIONAL ACCESSORIES**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Qty</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
<th>Qty</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1715800</td>
<td>2-200 Watt Halogen Light Kit</td>
<td></td>
<td>210.50</td>
<td>294.70</td>
<td></td>
<td></td>
<td>298.30</td>
<td>417.60</td>
<td></td>
</tr>
<tr>
<td>1715801</td>
<td>1-200 Watt Halogen Light Kit</td>
<td></td>
<td>109.55</td>
<td>153.35</td>
<td></td>
<td></td>
<td>215.75</td>
<td>302.05</td>
<td></td>
</tr>
<tr>
<td>1715802</td>
<td>Straight Shelf</td>
<td></td>
<td>85.65</td>
<td>119.90</td>
<td></td>
<td></td>
<td>150.60</td>
<td>210.85</td>
<td></td>
</tr>
<tr>
<td>1715803</td>
<td>Angled Shelf</td>
<td></td>
<td>85.65</td>
<td>119.90</td>
<td></td>
<td></td>
<td>150.60</td>
<td>210.85</td>
<td></td>
</tr>
</tbody>
</table>

**QUICK TIPS**

- If shipping literature or products, material handling rates will apply.
- Orders in advance save time, money and ensure availability. Orders received after the deadline date will be charged the Standard Price.

**PURCHASE UNITS TOTAL COST**

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

**RENTAL UNITS TOTAL COST**

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
</table>
SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

• Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials

• Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size

• Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis

• Freeman’s extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 10’ wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10’ fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
For fast, easy ordering, go to www.freemanco.com/store

OCTOBER 13, 2016

NAME OF SHOW: CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

COMPANY NAME:  BOOTH #:  BOOTH SIZE:  

CONTACT NAME :  PHONE #:  

E-MAIL ADDRESS :

For Assistance, please call (404) 253-6494 to speak with one of our experts.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

L x W = sq. ft.

$ 20.55 per sq. ft. discount price

$ 30.85 per sq. ft. standard price

• Minimum order per graphic 9 sq. ft. (1296 sq. in.)
• Double sq. ft. for double-sided graphics
• Round sq. ft. to next whole increment
• File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name ____________________________

Application ____________________________

PMS Colors ____________________________

Backin Material:

☐ Freeman Foam (Foamcore) ☐ Masonite
☐ Freeman PVC (PVC) ☐ Plexi
☐ Freeman HD Foam (Gatorfoam) ☐ Freeman Honeycomb (Eco-Board)
☐ Freeman Polyfoam (Ultra Board) ☐ Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

01/16 (414995)
CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):
- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:
- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS
- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR
- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE
- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop
- Always provide the following:
  • Native files with fonts and links (zipped)
  • High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:
- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:
- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:
- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

- Files below 10 MB can be delivered via email. Larger files may be posted to Freeman’s FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (404) 253-6494 for assistance.
UNION JURISDICTIONS
ATLANTA, GA

To assist you in planning for your participation in this upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction of the various unions, we ask that you read the following:

EXHIBIT INSTALLATION AND DismANTLING:

Currently we have an agreement with the Local Stagehand Union to provide labor for display installation and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without the assistance of this Local. Any labor services that may be required beyond what your regular full time employees can provide must be rendered by the Union or an Exhibitor Appointed Contractor. Labor can be ordered in advance by returning the Display Labor Form, or at show site, at the Freeman Service Center.

MATERIAL HANDLING:

Exhibitors and full time employees of exhibiting companies may hand carry their own materials into the exhibit facility. However, the use or rental of dollies, flat trucks, pallet jacks or other mechanical equipment is not permitted. Freeman has the responsibility of receiving and handling all exhibit materials and crates, with the exception of items Exhibitors hand carry. Freeman will control access to the loading docks in order to provide for a safe and orderly move in/out. Unloading or reloading at the dock of any and all contracted carriers will be handled by Freeman.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed at the owner’s expense.

Fire Marshal regulations absolutely prohibit the storage of empty containers in the exhibit hall. Arrangements have been made with Freeman to store empty crates and containers. Please refer to the Material Handling section of this manual for information regarding the handling of empties, disposal of skids, etc.

GRATUITIES:

Tipping is expressly prohibited. This includes such practices as giving money, merchandise or other special consideration for services rendered. Please do not give breaks other than mid-morning and mid-afternoon, when the union has a scheduled 15 minute paid break. Meal breaks are one hour. Any attempt to solicit a gratuity by an employee should be reported immediately to the Exhibit Manager or a Freeman Supervisor.

SAFETY:

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Freeman cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order the appropriate labor on the Display Labor Form and the necessary ladders and tools will be provided.
LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it’s shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

**ON-SITE SUPERVISION**

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.
NAME OF SHOW: CSWE 2016 ANNUAL PROGRAM MEETING / NOVEMBER 03 - 06, 2016

COMPANY NAME ________________________________ BOOTH #: ____________________

CONTACT NAME: ________________________________ PHONE #: ____________________

E-MAIL ADDRESS ____________________________________________________________

For Assistance, please call 404-253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

DISPLAY LABOR (One Hour Minimum per Worker)

<table>
<thead>
<tr>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Straight Time-</td>
<td>8:00 A.M. to 5:00 P.M. Monday through Friday</td>
<td>$89.25</td>
</tr>
<tr>
<td>Overtime-</td>
<td>5:00 P.M. to 12:00 A.M. Monday through Friday All day Saturday &amp; Sunday</td>
<td>$134.00</td>
</tr>
<tr>
<td>Double Time-</td>
<td>Midnight to 8:00 A.M. and recognized holidays</td>
<td>$178.50</td>
</tr>
</tbody>
</table>

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. Please include setup plan/photo, special instructions & inbound shipping information with this order.

INSTALLATION LABOR

☐ Freeman Supervised Labor - Please complete the reverse side of this form.
- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

Emergency contact: ________________________________ Phone Number: ________________________________

☐ Exhibitor Supervised Labor (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: ________________________________ Phone Number: ________________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Freeman Supervision (30%/$45.00) = $______

Tax = $______ (N/A)

Total Installation = $______

DISMANTLE LABOR

☐ Freeman Supervised Labor - Please complete the reverse side of this form.
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

Emergency contact: ________________________________ Phone Number: ________________________________

☐ Exhibitor Supervised Labor (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: ________________________________ Phone Number: ________________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/$45.00) = $______

Tax = $______ (N/A)

Total Dismantle = $______
FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _______ Show Site _______ Date Shipped _______.

Total No. of: _______ Crates _______ Cartons _______ Fiber Cases _______.

Setup Plan/Photo: Attached _______ To Be Sent With Exhibit _______ In Crate No. _______.

Carpets: With Exhibit _______ Rented From Freeman _______ Color _______ Size _______.

Electrical Placement: Drawing Attached _______ Drawing With Exhibit _______.

Electrical Under Carpet _______.

Comments: ____________________________________________________________

Graphics: With Exhibit _______ Shipped Separately _______.

Comments: ____________________________________________________________

Special Tools/Hardware Required: ____________________________________________

OUTBOUND SHIPPING INFORMATION

SHIP TO: ________________________________________________________________

METHOD OF SHIPMENT

☐ Freeman Exhibit Transportation:
  ☐ Standard Ground
  ☐ Air Freight ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Expedited

☐ Other (list carrier name & phone number):
  ☐ Other Common Carrier: _____________________________________________
  ☐ Other Air Freight: _________________________________________________
  ☐ Van Line: ________________________________________________________

FREIGHT CHARGES

☐ Prepaid ☐ Collect

Bill To: ______________________________________________________________

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ Reroute via Freeman’s choice

☐ Deliver back to Freeman warehouse at Exhibitor’s expense.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
Credit Card Authorization Form for Events

Dear Value Customer,

We are delighted that you have selected us to host your event. Please provide all the information requested below so that we process the event charges. We ask you to please sign and date the form before submission. Please fax the completed form to Kathy Kuran at 404-586-6258.

Cardholder Information

Name as it appears on the credit card:

Card type: □ Visa □ MC □ Amex □ Diners/CB □ Discover □ JCB
Account type: □ Individual (personal credit card) □ Corporate |
Company Name: ____________________________________________

Account number: ____________________________________________ Exp. date: _________
Address: ____________________________________________________
City, State and Zip: ____________________________________________
Phone number: __________________________ Fax or alternate number: __________________

Card Holder’s Email Address: __________________________________

Please note that we will seek, and hold an authorization for the amount of estimated charges to cover your anticipated expenses, 7 days prior to the event.

All Final Bills will be sent electronically to the Email address above along with all pertinent back-up.

Event Information

Event name: __________________________________________________
Company (if applicable): ________________________________________
Phone number: __________________________ Fax or alternate number: __________________
Event date(s) :

Estimated Costs:

$ ________________

I certify that all information is complete and accurate. I hereby authorize the Atlanta Marriott Marquis to collect payment for all charges as indicated in the Event Information section of this form by processing a charge to the credit card listed above. I certify that I am the authorized signer of the credit card listed above.

Cardholder Name: (Printed) __________________________________________
Cardholder signature: _____________________________________________ Date: ________________________

HOTEL USE ONLY

Folio # __________________ Amount of Authorization $ _____________________
APPLICATION FOR SERVICES

Name of Person Ordering: ___________________________________________  On Site Contact ____________________________

Company/Firm Name: ___________________________________________  Name of Event Attending:  CSWE

Phone: __________________  fax: __________________  email: ________________________________________________________

Booth Number: ____________________________________________________________

<table>
<thead>
<tr>
<th>SMALL GROUP INTERNET</th>
<th>Daily Wireless Internet Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Participants</td>
<td>Base*</td>
</tr>
<tr>
<td></td>
<td>check email; surfing the web; social media etc.</td>
</tr>
<tr>
<td>&lt; 15</td>
<td>$20/person</td>
</tr>
<tr>
<td>16 - 50</td>
<td>$18/person</td>
</tr>
<tr>
<td>51 - 100</td>
<td>$16/person</td>
</tr>
<tr>
<td>100 - 200</td>
<td>$14/person</td>
</tr>
<tr>
<td>200 +</td>
<td>Please contact the Event IT Department for a quote</td>
</tr>
</tbody>
</table>

* All pricing is exclusive of Service Charge & Tax

EXIBITOR BOOTH

<table>
<thead>
<tr>
<th>(DID) line ($150 per day)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLEASE NOTE - phone call charges are additional</td>
</tr>
</tbody>
</table>

Internet Package > (5) WiFi Connection @ $75 (one-time fee)

TELEPHONE

<table>
<thead>
<tr>
<th>(DID) line $150 per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLEASE NOTE - phone call charges are additional</td>
</tr>
</tbody>
</table>

Voicemail or Rollover Features $75.00 each

Polycom Speaker Phone $150 per day (line included)

There will be a $200.00 charge for each phone not returned to the Hotel Technology Department.

POWER

<table>
<thead>
<tr>
<th>120V Dedicated / 2000 Watts / 20 Amps $70 each</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Included: quad box with (4) outlets.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Power Strip and/or Extension Cord $25 each (specify which or both)</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 Amps 1 Phase $350</td>
</tr>
<tr>
<td>100 Amps 3 Phase $375</td>
</tr>
<tr>
<td>200 Amps 1 Phase $680</td>
</tr>
<tr>
<td>200 Amps 3 Phase $725</td>
</tr>
</tbody>
</table>

Taxes (8%) and service charges are additional (24%).

Additional internet, power and phone capabilities are available; please contact the event manager for more information.

BILLING:    _____Credit Card (separate form to fill out)

_____Guest Room; Name of guest or confirmation number______________  ______________________________

Signature: __________________________________________________________________________________________

Return form to: Kathy Kuran, Sr. Admin. Asst. (for Sherri Johnson, Sr. Event Manager)

Email: Kathy.kuran@marriott.com; Fax: 404-586-6258
Exhibitor Name: ___________________________________ Booth Representative: ______________________________
Firm, Billing Name: _________________________________ Purchase Order or Reference Number: ________________
Booth Number: ____________________________________ Credit Card #: ____________________________________
Billing Address: ____________________________________ Expiration Date: __________________ (MC, VISA, AM. EXP)
City:__________________State: ________ Zip: __________ Name of Credit Card Holder as shown on card
Show Decorator:_________________________________        ____________________________________________________
Phone: ______________________ Fax: ________________ Authorized Signature: __________________________________
Cell: _____________________________________________  Email Address: _______________________________________

Please return completed form with payment to:  P.O. Box 538, Rex, GA 30273    (770) 507-6777    (770) 474-4676 FAX
Please return overnight shipment with payments to:  121 Pine Dr. , Stockbridge, GA  30281

**For Design Help, Have A TLC Designer Visit Our Booth On The Following Date: ___________ Time: ______**

---

**FROM SIMPLE AND ELEGANT TO WILD AND COLORFUL! LET A TLC DESIGNER CREATE THE PERFECT LOOK JUST FOR YOU!**

If you would like to specify color, size, type flowers, please do so below—**prices start at $60.00.**

<table>
<thead>
<tr>
<th>Qty</th>
<th>tropical flowers—Price $ _______</th>
<th>Spring flowers—Price $ _______</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>each</td>
<td>each</td>
</tr>
</tbody>
</table>

Color

Width _______________ Height _______________

Additional Request: ____________________________________________

**Don’t know what you want? Just want a splash of color? Let TLC designers choose your fresh seasonal flowers!**

Qty ___ TLC pick my colors, size, type flowers $50.00 ea

Visit www.tlc-florist.com for additional sample pictures.

For free design assistance, please call 770-507-6777 or email plant@tlc-florist.com with any questions.

---

**COLORFUL POTS OF VIBRANT FLOWERS!**

<table>
<thead>
<tr>
<th>Mums—12”-18”H</th>
<th>$20.00 each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qty ___</td>
<td></td>
</tr>
<tr>
<td>White ___</td>
<td></td>
</tr>
<tr>
<td>Yellow ___</td>
<td></td>
</tr>
<tr>
<td>Lavender ___</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Azaleas—12”H</th>
<th>$35.00 each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qty ___</td>
<td></td>
</tr>
<tr>
<td>White ___</td>
<td></td>
</tr>
<tr>
<td>Pink ___</td>
<td></td>
</tr>
<tr>
<td>Red ___</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bromeliads—12”-18”H</th>
<th>$35.00 each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qty ___</td>
<td></td>
</tr>
<tr>
<td>Purple ___ Red ___</td>
<td></td>
</tr>
<tr>
<td>Yellow ___ Orange ___</td>
<td></td>
</tr>
</tbody>
</table>

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**TLC Designers can provide the following:**
- Water Features
- Fountains
- Ponds
- Waterfalls
- Swamps
- Garden Areas
  - Tropical: (beach scenes; rain forests)
  - Seasonal: (Spring, Fall, Holiday)
  - Formal: (serenity garden, English garden)
- Border Areas:
  - Hedges (control flow)
  - Lawn or Golf (promotional)
  - Trees (privacy)

Special services are Available for hospitality Suites, award banquets, And VIP room deliveries.

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See next page for green plants.
For Top-dressing with fern & azalea
___ white, ___ pink, ___ red

For Top-dressing with fern & mum
___ white, ___ yellow, ___ lavender

Top-dressed with azalea (pictured)
Also available with mum
Choose flower color for flower choice.

For Top-dressing with fern & azalea
___ white, ___ pink, ___ red

For Top-dressing with fern & mum
___ white, ___ yellow, ___ lavender

7' H & Taller plants & Planters are available
Call 770-507-6777 for price/availability

Planters are 2 1/2' long.

Order Cost Summary

Select Container (Included in rental cost)
___ Black  ___ White  ___ Wicker

___% Sales Tax

Total

For Top-dressing with fern & azalea
___ white, ___ pink, ___ red

For Top-dressing with fern & mum
___ white, ___ yellow, ___ lavender

Top-dressed with azalea (pictured)
Also available with mum
Choose flower color for flower choice.

For Top-dressing with fern & azalea
___ white, ___ pink, ___ red

For Top-dressing with fern & mum
___ white, ___ yellow, ___ lavender

Ferns
$35.00 each
Qty ___

Ivy
—10"H x 10"W
$35.00 each
Qty ___

Pothos
—12"H x 12"W
$35.00 each
Qty ___

Ferns
Ivy Pothos
Ferns
$35.00 each
Qty ___

Ivy
—10"H x 10"W
$35.00 each
Qty ___

Pothos
—12"H x 12"W
$35.00 each
Qty ___

2' Green Plants

$29.95 each
Qty ___

3' Green Plants

$39.95 each
Qty ___

Standard 4' to 6' Green Plants

4' @ $49.95 each Qty ___
5' @ $59.95 each Qty ___
6' @ $69.95 each Qty ___

7' H & Taller plants & Planters are available
Call 770-507-6777 for price/availability

Planters are 2 1/2' long.

Order Cost Summary

Select Container (Included in rental cost)
___ Black  ___ White  ___ Wicker

___% Sales Tax

Total

Rental price includes: Decorative container, top dressing, professional maintenance, installation and pick up. There is a one-time $10.00 charge for daily floral delivery. ALL ORDERS MUST BE PAID – IN - FULL PRIOR TO SHOW CLOSING. We accept cash, company check, VISA, MASTERCARD, AMERICAN EXPRESS. Adjustments cannot be made after the close of the show. All rental items remain property of TLC Atlanta Convention Plant Services, Inc. There is a restocking fee for orders cancelled less than 2 weeks prior to show opening. Orders placed after the open of an event may be subject to a delivery fee.