

**Commission on Accreditation (COA)**

**Department of Social Work Accreditation (DOSWA)**

*Baccalaureate and Master’s Social Work Program Accreditation*

**2022 EPAS**

**Form AS 4.4.3 | Library Report**

*[Delete this help text before submission: Delete the directions before submission.]*

**Directions**

**Purpose**

* Complete this form to identify the program’s library resources per *Accreditation Standard 4.4.3*.
* A copy of this form is embedded in the required Volume 1 templates for Benchmark 1, Benchmark 2, and Reaffirmation / Initial Accreditation Self-study.

**Formatting & Submission**

* Submit this form within your accreditation documents, which may be submitted as a Microsoft Word document or searchable PDF, per policy [*1.2.11. Document Submission Policy*](https://www.cswe.org/accreditation/accreditation-process/epas-handbook/1-overview/1-2-coa-policies-and-procedures/1-2-11-document-submission-policy/) in the EPAS Handbook.
	+ Accreditation documents must be a single document and may not include separate attachments nor appendices.
	+ Scanned documents will not be accepted.
* Email completed accreditation documents to the program’s assigned [Accreditation Specialist](https://www.cswe.org/accreditation/info/contact-accreditation-staff/) by the due date.

**Timeframe for Review & Response**

Accreditation documents are reviewed and processed at the assigned COA meeting. Programs and their institution’s president / chancellor will receive a decision letter 30-days after the conclusion of the COA meeting.

**Library Resources for the Social Work Program**

1. **Describe whether there is a library specific to the social work program, a single institutional library, and/or multiple intuitional libraries available to social work students, faculty, and staff.**

Insert text here

1. **Describe the availability of library resources for social work students, faculty, and staff (e.g., hours, virtual access, in-person access).**

Insert text here

1. **Describe library equipment and technology available to social work students, faculty, and staff (e.g., computers, scanners, printers).**

Insert text here

1. **Describe social work student, faculty, and staff access to online resources (e.g., databases, catalogs, subject guides, academic journals).**

Insert text here

1. **Describe social work student access to consortium library resources (e.g., interlibrary library loan, article delivery, and other related services).**

Insert text here

1. **Describe how social work faculty, staff, and/or students can recommend library items for purchase, and describe how the library addresses such recommendations.**

Insert text here

1. **Describe the borrowing/access policies relevant the social work students, faculty, and staff, including costs, limitations on access/delivery, and/or restrictions.**

Insert text here

1. **Describe any resources available exclusively to social work students, if any.**

Insert text here

**Library Faculty / Staff**

1. **Describe the availability of a librarian with a specific social work designation (e.g., social work librarian, social work bibliographer, and/or social work liaison). If so, describe the job responsibilities and the relevant activities of this position.**

Insert text here

1. **Describe any other librarian roles/activities at the library that benefit social work education, such as data management or scholarly support.**

Insert text here

**Instructional Supports and Services**

1. **Describe the instructional supports offered for social work faculty, such as subject and course guides, tutorials, and videos.**

Insert text here

1. **Describe how reference and consultation services are offered for social work students, faculty, and staff (e.g., videoconferencing, telephone, and/or email).**

Insert text here

1. **Describe the options offered for course-integrated library instruction for social work courses, both in-person and online (synchronous and asynchronous).**

Insert text here