	Part I							
EPAS Competency		**PB**	**1 Greatly Below**	**2 Below**	**3 Meets**	**4 Exceeds**	**5 Greatly Exceeds**	**SCORE**
1	**Introduction**	**1B**						
7	**Item 1** *Introduction* Description of the problem: its context and significance 1-2 paragraphs – this is where you define the problem broadly, not all the specifics yet	**7A**						
	Purpose of the evaluation **Item 2** Complete overview of the problem/agency problem. Stats about the problem. (Why is it a problem? Who does it affect- individuals, racial groups, communities, etc.) – this is where you get specific about the problem. (3-4 paragraphs	**3A**						
4	Brief overview of agency and why evaluation is being completed (1 paragraph) Program description and purpose of the program evaluation. Statement of research question(s)/objectives	**4A**						
	3-7 paragraphs	**4B**						
4	**Literature Review**	**4A**						
	Item 3 Empirical information on the general problem in program areas relating to effectiveness of service or intervention used.	**4B**						
7		**7A**						

	Demonstrate the connection of your evaluation (research questions) to the empirical research; gaps in the literature. Describe the question being asked; empirical, scientific literature related to the service population, the intervention and /or its efficacy. Consider ethical issues in the research review. 6-8 paragraphs	**7B**						
3		**3A**						
7	**Theoretical Framework** **Item 4** Explain the theoretical framework that will guide your study. Why is it significant? What are the key concepts/terms that explain your research? 3-4 paragraphs	**7A**						
		7B						
Part I: 60 points		*Total:__ (out of 60 points)*						
		Part II						
			1 Greatly Below	**2 Below**	**3 Meets**	**4 Exceeds**	**5 Greatly Exceeds**	
7	**Methodology** **Item 5** **Item 6** *Design* Which design qualitative or quantitative will be used? b. Why this design? 1-2 paragraph (s)	**9A**						
		4B						
9	**Measurement** **Item 7** All variables conceptualized and operationalized b. Measures: Reliability and Validity c. Other supporting information about variables included? d. Include a copy of all measures in an appendix. 1-2 paragraph (s)	**9A**						
	Sample **Item 8** Strategy explicitly named and explained/justified b. Inclusion or exclusion criteria	**9A**						
	Procedures	**9A**						

	Item 9 Informed consent procedures? Did you need permission from supervisors or stakeholders? b. What sources of data will be used? How will be data obtained? By Whom? When? c. Is study procedure clear and complete?							
9	**Item 10** *Result/Findings* Data relative to the stated problem (s) or purposive and/or purpose of the hypothesis, research evaluation	**9B**						
EP: 2.1.9	**Item 11** *Discussion/Limitations/Conclusion* Possible issues that may influence results.	**9B**						
2	**Appendices** **Item 12** Copies of instruments, consent forms, IRB, Certificate and other materials included.	**NA**						
1	**APA** **Item 13** 12-Point Front, doubled-spaced pages using Time Roman & one-inch margins Plagiarism/ Citations/References	**1B**						
	Part II Worth 40 Total Points							
	100 TOTAL POINTS							
	FINAL GRADE							